

DATE: December 5, 2019

TO: MAYOR AND COUNCIL

NAME AND TITLE: Adam Davey, Director of Community Services and Public Safety

SUBJECT: UBCM Community Emergency Preparedness Fund:
Emergency Operations Centre & Training Grant Application

ATTACHMENTS: None

RECOMMENDATION:

That Council:

1. APPROVES the Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund – Emergency Operations Centre (EOC) & Training Grant application in the amount of twenty-five thousand dollars (\$25,000) to conduct EOC tabletop exercises in 2020; and
2. AUTHORIZES the City's Financial Officer and Director of Community Services and Public Safety to sign funding request documents and any contract documents should funding approval be received.

PURPOSE:

The purpose of this report is to seek a City Council resolution in support of a UBCM Community Emergency Preparedness Fund – Emergency Operations Centre & Training grant application in order to hire a third-party (consultant team) to further validate components of the City's Evacuation Plan, including response to Hazardous Materials (HAZMAT) via a tabletop exercise series in 2020.

STRATEGIC PRIORITIES:

This item assists in meeting the 2019 Workplan priority of: *"Enhance community preparedness and build staff capacity to respond to threats that may affect the city."*

SUMMARY AND CONCLUSION:

The Community Emergency Preparedness Fund (CEPF) is a suite of funding programs intended to enhance the resiliency of local governments and their residents in responding to emergencies. Funding is provided by the Province of BC and is administered by the Union of BC Municipalities (UBCM).

The City of Prince George successfully used CEPF grant funding to cover third-party (consultant) fees to support the three-day table top exercise series that was held between March – May, 2019. This series of exercises was well attended by numerous agencies and organizations provided valuable insight that has furthered the development of the City's Emergency Planning.

The proposed 2020 tabletop exercise will further enhance emergency planning and response within the city, encourage full participation of the City's EOC team, and will work with external emergency management groups to validate the City's emergency communication planning and ensure that liaison activities occur. Additionally, the 2020 tabletop exercise series is being hosted together with the RDFFG.


RESPECTFULLY SUBMITTED:



Adam Davey, Director Community Services and Public Safety

REPORT PREPARED BY: Tanya Spooner, Emergency Programs Coordinator

APPROVED:



Kathleen Soltis, City Manager
Meeting date: December 16, 2019