

STAFF REPORT TO COUNCIL

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DATE: December 5, 2019

TO: MAYOR AND COUNCIL

NAME AND TITLE: WALTER BABICZ, GENERAL MANAGER OF ADMINISTRATIVE SERVICES

SUBJECT: Adoption of Minutes

ATTACHMENTS: Minutes of Regular Council Meeting held December 2, 2019
Voting Summary of Regular Council Meeting held December 2, 2019
Minutes of Special Council Meeting held December 4, 2019
Voting Summary of Special Council Meeting held December 4, 2019

RECOMMENDATION:

That the attached minutes of the regular Council meeting held December 2, 2019, and the special Council meeting held December 4, 2019, be adopted as read on this day and that such minutes as read set out all of the business before Council at those meetings and fully and properly record all of the resolutions and bylaws passed and adopted by Council at those meetings.

PURPOSE:

For Council decision.

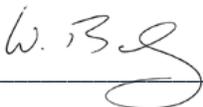
POLICY / REGULATORY ANALYSIS:

As required by the *Community Charter*, the "City of Prince George Council Procedures Bylaw No. 8388, 2011" provides for the taking of minutes of Council meetings, including requiring certification of those minutes.

OTHER CONSIDERATIONS:

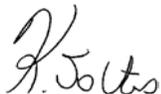
It is recommended that Council pass a resolution confirming that the minutes of the regular meeting held December 2, 2019 and the minutes of the special meeting held December 4, 2019, are an accurate record of the business considered by Council at those meetings. Council voting summary tables for the aforementioned meetings is also attached for reference.

RESPECTFULLY SUBMITTED:



Walter Babicz, General Manager of Administrative Services

APPROVED:



Kathleen Soltis, City Manager
Meeting date: December 16, 2019