Advisory Committee on Accessibility & Inclusion

Meeting Date: July 18th, 2024 Meeting Time: 1:00 - 2:30 pm

Meeting Location: City Hall, 5th Floor Conference Room or via Zoom

Instructions:

Meeting Action 1: General Review of the Quarterly Accessibility Service Requests

Step 1: Open the Cityworks Accessibility Data Spreadsheet and review all the service requests. There are 5 tabs across the bottom of the spreadsheet (based on theme areas) such as roads/sidewalks, parks/trails, and civic facilities. Open each tab and review the details associated with each service request.

Roads & Sidewalks	Civic Facilities	Parks & Trails	Transportation (bus)	Roads & Snowclearing	Not City Jurisdictio •••	+	÷	4

Step 2: Consider the following questions to guide your review:

- 1. What stands out to you about the data?
- 2. What did you find new or surprising, or challenging about the data?
- 3. Think about one service request that resonated with you. Why?
- 4. Are there any patterns or trends that are surfacing with the data?

Step 3:

Use the table below to highlight key overall points or observations for group discussion for the July 17th, 2024 meeting.

General Service Requests (49 in total)

Service Request ID	Observations	Comments	Questions

<u>Meeting Action 2: Sidewalks and Roads Focus Area: Specific Review of the Service</u> Requests

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Step 1: Review the 17 service requests related to accessibility concerns for **sidewalks and roads.** This is the first tab in the spreadsheet.

Roads & Sidewalks Civic Facilities Parks & Trails Transportation (bus) Roads & Snowclearing Not City Jurisdictio ••• + : •	Roads & Sidewalks	Civic Facilities	Parks & Trails	Transportation (bus)	Roads & Snowclearing	Not City Jurisdictio •••	+	:	4
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Step 2: Consider the following questions to guide your review:

- 1. Will this request directly impact & improve accessibility for individuals with disabilities?
- 2. In terms of overall community impact, how will this request improve accessibility?
- 3. How does this request coordinate with other city services (e.g., transportation, civic facilities, parks) and other organizations including lease holders and other stakeholders to improve overall accessibility?
- 4. Are there available resources or funding streams specifically designated for this kind of request?

Step 3:

Jordan Wiseman, Manager of Roads & Fleets, will be present to discuss and gather feedback. Use the table below to highlight key points or observations for group discussion.

Roads and Sidewalks (17 total)

Service Request ID	Observations	Comments	Questions