

Date: June 26, 2024

To: **Mayor and Council.**

Name and title: Walter Babicz, City Manager

Subject: Corporate Work Plan Progress Report

Attachment(s): Corporate Work Plan - June 2024

Recommendation(s):

THAT Council RECEIVES FOR INFORMATION the report dated June 26, 2024 from the City Manager titled “Corporate Work Plan Progress Report”.

Purpose:

This report is provided for Council’s information. The Corporate Work Plan (CWP) includes specific activities as well as corresponding timelines required to advance goals identified in the 2022–2024 Strategic Plan approved by Council on January 10, 2022. Updates to the CWP are presented biannually with the last update occurring in December of 2023.

Background:

The CWP is one component of the City’s integrated planning and performance measurement process, a cycle that integrates the city’s long-term service strategies and policy directions, departmental plans, emerging priorities, and financial planning with performance monitoring and reporting. The CWP helps ensure that public funds are allocated to Council’s top priorities, and that City staff understand how their work fits into the goals that underpin the Strategic Plan. While the CWP identifies specific achievements towards fulfilling Council’s priorities, it does not include all important and necessary work undertaken by staff to maintain municipal services. Attached to this report for Council’s information is a summary of progress in relation to CWP activities.

Strategic Priorities:

The CWP guides administration in meeting Council’s strategic priorities and managing routine operations. This document is connected, as a reporting mechanism, to all strategic priorities.

Summary and conclusion:

The CWP Progress Report summarizes the status of activities undertaken to advance priorities identified in the 2022-2024 Strategic Plan. Council is asked to receive this report for information.

Respectfully submitted:

Walter Babicz, City Manager

Prepared by Eric Depenau, Director, Administrative Services

Meeting date: 2024 / 07 / 08