

# STAFF REPORT TO COUNCIL

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**DATE:** December 19, 2023

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** ETHAN ANDERSON, MANAGER OF LEGISLATIVE SERVICES/CORPORATE OFFICER

**SUBJECT:** Adoption of the Regular Council Meeting Minutes – December 18, 2023

**ATTACHMENTS:** Minutes of Regular Council Meeting held December 18, 2023  
Voting Summary of Regular Council meeting held December 18, 2023

**RECOMMENDATION:**

That the minutes of the regular Council meeting held December 18, 2023, BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions passed by Council at that meeting.

**PURPOSE:**

For Council decision.

**POLICY / REGULATORY ANALYSIS:**

As required by the *Community Charter*, the “City of Prince George Council Procedures Bylaw No. 8388, 2011” provides for the taking of minutes of Council meetings, including requiring certification of those minutes.

**OTHER CONSIDERATIONS:**

It is recommended that Council pass a resolution confirming that the minutes of the aforementioned meeting are an accurate record of the business considered by Council at that meeting. A Council voting summary table for the aforementioned meeting is also attached for reference.

**RESPECTFULLY SUBMITTED:**

Ethan Anderson, Manager of Legislative Services/Corporate Officer

**APPROVED BY:**

Walter Babicz, City Manager

Meeting Date: 2024/01/08