



MAYOR REPORT TO COUNCIL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 | www.princegeorge.ca

DATE: December 22, 2023

TO: COUNCIL

NAME AND TITLE: Simon Yu, Mayor

SUBJECT: Mayor's Information Report on Mayor's Remuneration Bylaw Reports

ATTACHMENT(S): None

RECOMMENDATION:

That Council RECEIVES FOR INFORMATION the reported dated December 22, 2023 from the Mayor titled, "Mayor's Information Report on Mayor's Remuneration Bylaw Reports."

PURPOSE:

It is the will of Council to conduct business with the core principles of integrity, accountability, inclusivity, and transparency, as stated in the City of Prince George 2023 - 2026 Strategic Plan.

BACKGROUND:

The Council Remuneration Bylaw No. 8414, 2012 (consolidated) has quarterly reporting of Council members' expenses as it relates to Council business under S.4.1 of that bylaw.

4.1 Council members may be reimbursed for expenses incurred while: (a) representing the municipality on behalf of Council; (b) engaging in municipal business on behalf of Council; (c) attending meetings, courses or conventions on behalf of Council; (d) attending community events on behalf of Council; (e) attending workshops and/or seminars directly relevant to municipal affairs; and (f) for maintaining membership dues or association fees relevant to their position on Council.

4.1.1 For clarity, expenses that are eligible for reimbursement include actual costs, supported by receipts, for expenses listed below in connection with attending or participating in an activity under section 4.1 (a), (b), (c), (d), (e) or (f): (i) economy rate air fare; (ii) conference and convention registration fees; (iii) taxi fare, car rental, public transit or car parking; (iv) accommodation; (v) meals; (vi) incidental expenses; (vii) ticket purchase for community events.

This includes a brief written report as stated in S.4.6

4.6 On a quarterly basis, Council members shall submit a brief written report summarizing all expenses incurred in accordance with section 4.1, including copies of related travel claim

expense forms attached to and forming part of this bylaw as Schedule "B", to be included on a regular Council meeting agenda.

The intention going forward is the Mayor will report monthly through Council agendas and through the City website.

DISCUSSION:

In an effort to increase the transparency of the Mayor's activities, I am planning to increase the reporting frequency and structure of those activities by providing a Mayor's Report for Information monthly to be included in Council agenda packages. This reporting will also be available to the public through the City of Prince George website.

Additional transparency of monthly reporting will provide the public with more access and scrutiny of expenditures undertaken by the Mayor, while also providing for additional accountability.

Reporting out the accumulated expenses as a percentage of the annual budget will also increase accountability as the public will be aware when I have spent close to the budget for the year.

My intention is to supplement this information with regular verbal updates at Council meetings as a matter of best practice. This will inform the public of the type of meetings the Mayor is undertaking on behalf of the City.

SUMMARY AND CONCLUSION:

The reporting of Mayor expenses in accordance with S.4.1 and S.4.6 of the Council Remuneration Bylaw will be done monthly through a Mayor Information Report. This is in an effort to support Council's commitment to conducting business with the core principles of integrity, accountability, inclusivity, and transparency.

RESPECTFULLY SUBMITTED:

Simon Yu, Mayor

Meeting Date: 2024/01/08