

# STAFF REPORT TO COUNCIL

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**DATE:** October 24, 2023

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** KRIS DALIO, DIRECTOR OF FINANCE AND IT SERVICES

**SUBJECT:** 2023 Q3 DELEGATED AUTHORITY REPORT

**ATTACHMENT(S):** Budget Amendment Report Form - Capital

**RECOMMENDATION:**

That Council RECEIVES FOR INFORMATION the report dated October 24, 2023 from the Director of Finance and IT Services titled “2023 Q3 Delegated Authority Report.”

**PURPOSE:**

To provide Council with information detailing the use of the City Manager’s delegated authority for the period July 1<sup>st</sup> to September 30<sup>th</sup>, 2023.

**POLICY/REGULATORY ANALYSIS:**

This report has been provided as an outcome of a January 11<sup>th</sup>, 2021 resolution of Council to supplement the new Sustainable Finance Policy 14.1 that was amended on November 23, 2020 and put into effect on January 1, 2021. Subsequently, Sustainable Finance Policy 14.1 was replaced with City of Prince George Capital Project Budget Delegation of Authority Bylaw No. 9217, 2021.

Bylaw No. 9217 provides that “the City Manager is delegated the power and authority to increase the budget and funding for a Capital Project approved by Council, and to amend the funding sources for the Capital Project accordingly, provided that the total increase in a calendar year is less than or equal to the lower of: a. five percent (5%) of the budget and funding for a Capital Project approved by Council; or b. one hundred thousand dollars (\$100,000.00).”

**SUMMARY AND CONCLUSION:**

This report has been prepared for Council’s information.

**RESPECTFULLY SUBMITTED:**

Kris Dalio, Director of Finance and IT Services

**APPROVED:**

Walter Babicz, City Manager

Meeting date: October 30, 2023