



MINUTES OF THE REGULAR MEETING OF COUNCIL

September 11, 2023

6:00 pm

Council Chambers of City Hall

1100 Patricia Boulevard, Prince George, BC

PRESENT: Mayor Simon Yu <Chair>
Councillor Tim Bennett
Councillor Garth Frizzell
Councillor Trudy Klassen
Councillor Ron Polillo
Councillor Cori Ramsay
Councillor Kyle Sampson <via Zoom>
Councillor Susan Scott
Councillor Brian Skakun <via Zoom>

IN ATTENDANCE: Walter Babicz, City Manager
Deanna Wasnik, Director of Planning and Development
Kris Dalio, Director of Finance and IT Services
Andy Beesley, Director of Civic Facilities and Events
Adam Davey, Director of Public Safety
Blake McIntosh, Director of Civic Operations
Leslie Kellett, Deputy Corporate Officer
Elisha Leclair, Legislative Services Assistant

A. ADOPTION OF THE AMENDED AGENDA

Moved By Councillor Bennett
Seconded By Councillor Frizzell

That the agenda for the regular meeting of Council scheduled for September 11, 2023 be amended by adding one new item of correspondence to agenda item E.7 and one new item of correspondence as agenda item H.31, and that the agenda, BE ADOPTED AS AMENDED.

Carried Unanimously

B. MINUTES

B.1 Adoption of the Regular Council Meeting Minutes – August 28, 2023

Moved By Councillor Polillo
Seconded By Councillor Scott

That the minutes of the regular Council meeting held August 28, 2023, BE ADOPTED as read on this day and that such minutes as read set out all of the business before Council at that meeting and fully and properly record all of the resolutions passed by Council at that meeting.

Carried Unanimously

C. DELLEGATION(S)

C.1 Caledonia Nordic Ski Club

Moved By Councillor Frizzell
Seconded By Councillor Scott

That Council TABLES consideration of agenda item C.1 to a time later in the meeting.

Carried Unanimously

D. CONSENT AGENDA (FOR INFORMATION)

E. REPORTS

STANDING COMMITTEE ON FINANCE AND AUDIT – COUNCILLOR CORI RAMSAY

E.1 Budget 2024 Community Engagement

Discussion commenced.

Moved By Councillor Ramsay
Seconded By Councillor Bennett

That Council APPROVES hosting three (3) in-person public consultation sessions in the Fall of 2023 including one in College Heights, the Hart, and at the Prince George Conference and Civic Centre to form part of the 2024 Budget Community Engagement.

Carried Unanimously

E.2 Sustainable Finance Policy

Discussion commenced and K. Dalio, Director of Finance and IT Services, responded to questions of Council.

Moved By Councillor Frizzell
Seconded By Councillor Bennett

That Council APPROVES the proposed Sustainable Finance Policy as attached to the report dated August 18, 2023 from the Director of Finance and IT Services with policy 1.3 set as “To address infrastructure reinvestment needs, an increase of 1% to the tax levy per year shall be added at the conclusion of all other budget deliberations and transferred to infrastructure reserves.”

Carried Unanimously

Moved By Councillor Bennett
Seconded By Councillor Polillo

That Council AMENDS the agenda by moving agenda item C.1 to immediately follow agenda item E.2.

Carried Unanimously

C.1 Caledonia Nordic Ski Club

Jim Burbee, Director, Caledonia Nordic Ski Club, provided a PowerPoint presentation regarding the Caledonia Nordic Ski Club including information on the club’s mandate, history, financial contributions to the community, quality of life contributions to the community, security of land access, the process attributed to the occupation of crown land applications, and concluded with a request of Council to provide a letter in

support of their application for license of occupation to expand the land tenure of the Caledonia Nordic Ski Club.

Discussion commenced and J. Burbee responded to questions of Council.

Moved By Councillor Skakun

Seconded By Councillor Frizzell

That Council PROVIDES a letter in support of the Caledonia Nordic Ski Club's license of occupation application to the provincial government.

Carried Unanimously

DIRECTOR OF PLANNING AND DEVELOPMENT – DEANNA WASNIK

E.3 Official Community Plan Review Project – Update September 2023

Melissa Clements, Project Manager, and Andrew Cuthbert, Community Planer, Urban Systems, and K. Holahan, Supervisor of Land Use Planning, provided a PowerPoint presentation regarding the Official community Plan Review including information on a project overview, communication and engagement plans, and next steps in the project.

Discussion commenced. M. Clements and A. Cuthbert responded to questions of Council.

Moved By Councillor Polillo

Seconded By Councillor Ramsay

That Council RECEIVES FOR INFORMATION the report dated August 28, 2023, from the Director of Planning and Development titled “Official Community Plan Review Project – Update September 2023”.

Carried Unanimously

E.4 Union of BC Municipalities Community Resiliency Investment Grant Application for Prince George Wildfire Mitigation Actions 2023

Discussion commenced and D. Wasnik, Director of Planning and Development, responded to questions of Council.

Moved By Councillor Frizzell

Seconded By Councillor Polillo

That Council:

- 1. APPROVES that Administration complete the application process for a grant under the Community Resiliency Investment Program – 2023 FireSmart Community Funding & Supports, which is administered by the Union of BC Municipalities, to complete wildfire fuel removal activities; and*
- 2. AUTHORIZES the City's Financial Officer and Director of Planning and Development to sign grant application documents and any contract documents should grant approval be received.*

Carried Unanimously

Moved By Councillor Frizzell
Seconded By Councillor Ramsay

That Council APPROVES expenditures of \$53,050 from the City's EVP Crown Land Forest account to fund the remainder of the wildfire fuel removal expenses should grant approval be received under the Union of BC Municipalities' Community Resiliency Investment Program - 2023 FireSmart Community Funding & Supports.

Carried Unanimously

Moved By Councillor Ramsay
Seconded By Councillor Bennett

That Council REFERS to the Standing Committee on Intergovernmental Affairs to request that the provincial government establish a Central Emergency Operations Centre in Prince George.

Carried Unanimously

E.5 Zoning Bylaw Amendment Application No. RZ100792 (Bylaw No. 9417, 2023)

Applicant: L&M Engineering Ltd. For Giuliu Investments Ltd., Inc. No. BC0660654
Location: 9800 Sintich Road

Documents for Council's consideration regarding "Zoning Bylaw Amendment Application No. RZ100792 (Bylaw No. 9417, 2023)" included:

- Previously submitted staff report dated August 2, 2023 from the Director of Planning and Development titled "Zoning Bylaw Amendment Application No. RZ100792 (Bylaw No. 9417, 2023)" (Considered at the August 28, 2023 regular council meeting);
- Location and Zoning Map; and
- Exhibit "A" to RZ100792.

City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9417, 2023

Moved By Councillor Ramsay
Seconded By Councillor Polillo

That Council GIVES THIRD READING of "City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9417, 2023."

Carried Unanimously

E.6 Development Variance Permit Application No. VP100648

Applicant: Copper Falls Custom Homes Ltd. for James Yorston
Location: 8391 Toombs Drive

Documents for Council's consideration regarding "Development Variance Permit Application No. VP100648" included:

- Staff report dated August 14, 2023 from Director of Planning and Development titled "Development Variance Permit Application No. VP100648";
- Location and Zoning Map;
- Development Variance Permit No. VP100648;
- Exhibit "A" to VP100648;
- Exhibit "B" to VP100648; and
- Supporting Documents:

- Rationale Letters; and
- Letters of Support and Associated Map.

Discussion commenced and D. Wasnik, Director of Planning and Development, responded to questions of Council.

Moved By Councillor Ramsay

Seconded By Councillor Klassen

That Council APPROVES Development Variance Permit No. VP100648 to vary “City of Prince George Zoning Bylaw No. 7850, 2007” for Lot A, District Lot 2099, Cariboo District, Plan 16953, as follows:

- a. Vary Section 9.5.6 1. to increase the maximum total combined gross floor area of accessory buildings and structures on a site from 90.0 square metres to 246.0 square metres, as shown on Exhibit “A” to VP100648; and*
- b. Vary Section 9.5.6 2. to increase the maximum height of accessory buildings from 6.0 metres to 7.4 metres, as shown on Exhibit “B” to VP100648.*

Carried Unanimously

E.7 Development Variance Permit Application No. VP100651

Applicant: Michael Gervais

Location: 10365 Western Road

Documents for Council’s consideration regarding “Development Variance Permit Application No. VP100651” included:

- Staff report dated August 11, 2023 from the Director of Planning and Development titled "Development Variance Permit Application No. VP100651";
- Location and Zoning Map;
- Development Variance Permit No. VP100651;
- Exhibit "A" to VP100651;
- Exhibit "B" to VP100651; and
- Supporting Documents:
- Rationale Letter; and
- Letters of Support and Associated Map.

Correspondence for Council’s consideration regarding “Development Variance Permit Application No. VP100651” included:

- Handout: Correspondence dated September 11, 2023 from Trent Blair in opposition to the application.

Discussion commenced and D. Wasnik, Director of Planning and Development, responded to questions of Council.

Moved By Councillor Ramsay
Seconded By Councillor Skakun

That Council DENIES Development Variance Permit No. VP100651 to vary “City of Prince George Zoning Bylaw No. 7850, 2007” for Lot 20, District Lot 625, Cariboo District, Plan 13646, as follows:

- a. *Vary Section 10.1.6 1. to increase the maximum total combined gross floor area of accessory buildings and structures on a site from 90.0 square metres to 136.0 square metres, as shown on Exhibit “A” to VP100651; and*
- b. *Vary Section 10.1.6 2. to increase the maximum height of accessory buildings from 5.0 metres to 7.0 metres, as shown on Exhibit “B” to VP100651.*

Defeated

Mayor Yu and Councillors Bennett, Klassen, Polillo, and Skakun opposed.

Moved By Councillor Bennett
Seconded By Councillor Klassen

That Council APPROVES Development Variance Permit No. VP100651 to vary “City of Prince George Zoning Bylaw No. 7850, 2007” for Lot 20, District Lot 625, Cariboo District, Plan 13646, as follows:

- a. *Vary Section 10.1.6 1. to increase the maximum total combined gross floor area of accessory buildings and structures on a site from 90.0 square metres to 136.0 square metres, as shown on Exhibit “A” to VP100651; and*
- b. *Vary Section 10.1.6 2. to increase the maximum height of accessory buildings from 5.0 metres to 7.0 metres, as shown on Exhibit “B” to VP100651.*

Carried

Councillor Ramsay and Councillor Scott opposed.

DIRECTOR OF CIVIC OPERATIONS – BLAKE MCINTOSH

E.8 PG Recycling and Environmental Action Planning Society (REAPS) – Funding Request

Discussion commenced and K. Dalio, Director of Finance and IT Services, responded to questions of Council.

Moved By Councillor Ramsay
Seconded By Councillor Polillo

That Council RECEIVES FOR INFORMATION the report dated August 30, 2023 from the Director of Civic Operations, titled “PG Recycling and Environmental Action Planning Society (REAPS) - Funding Request”.

Carried Unanimously

Moved By Councillor Ramsay
Seconded By Councillor Scott

That Council REFERS for consideration as an enhancement during the 2024 budget deliberations the cost breakdown for the re-establishment of the REAPS Growing Knowledge Community Compost Garden Adjacent to the David Douglas Botanical Garden at UNBC as detailed in the attachment to the report dated August 30, 2023 from the Director of Civic Operations.

Carried Unanimously

F. BYLAWS – FINAL READING AND ADOPTION

F.1 City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 9420, 2023

Moved By Councillor Scott
Seconded By Councillor Ramsay

That Council GRANTS FINAL READING AND ADOPTION of “City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 9420, 2023.”

Carried

Councillor Skakun opposed.

F.2 City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9356, 2022

Moved By Councillor Frizzell
Seconded By Councillor Polillo

That Council GRANTS FINAL READING AND ADOPTION of “City of Prince George Official Community Plan Bylaw No. 8383, 2011, Amendment Bylaw No. 9356, 2022.”

Carried Unanimously

F.3 City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9357, 2022

Moved By Councillor Polillo
Seconded By Councillor Scott

That Council GRANTS FINAL READING AND ADOPTION of “City of Prince George Zoning Bylaw No. 7850, 2007, Amendment Bylaw No. 9357, 2022.”

Carried Unanimously

G. NOTICE OF MOTION

In accordance with “City of Prince George Council Procedures Bylaw No. 8388, 2011,” notice of the proposed motions is provided. The proposed motions will be included on the September 25, 2023 Regular Council Meeting agenda for Council’s consideration.

COUNCILLOR TRUDY KLASSEN AND COUNCILLOR BRIAN SKAKUN

G.1 Council – Staff Relations Communication Policy

COUNCILLOR TRUDY KLASSEN

G.2 Arts Hall of Fame

H. CORRESPONDENCE

Councillor Ramsay requested further consideration of correspondence item H.1.

H.1 Correspondence dated August 22, 2023 from Linda Naess, President, David Douglas Botanical Garden Society: Request for a Resolution in Support of a Northern Development Initiative Trust Grant Application

Moved By Councillor Ramsay
Seconded By Councillor Polillo

That the City of Prince George SUPPORTS the Northern Development Initiative Trust (NDIT) grant application from the David Douglas Botanical Garden Society in the amount of up to \$20,000 to support marketing of the Botanical Garden Project from the NDIT Marketing Initiative Account.

Carried Unanimously

- H.2 Correspondence dated August 21, 2023 from Mayor Simon Yu to Northern Development Initiative Trust: David Douglas Botanical Garden Society Grant
- H.3 Correspondence dated August 30, 2021 from Prince George Taxi Ltd.: Pending Increase in Taxi Rates
- H.4 Correspondence dated August 18, 2023 from Kayden Peters: Caledonia Nordic Ski Club Seeking Expansion - Resident Concern/Questions
- H.5 Correspondence dated August 25, 2023 from Kathleen Haines: Letter in Support of the Proposed Expansion of the Caledonia Nordic Ski Club License of Occupation Area
- H.6 Correspondence dated August 26, 2023 from Susan Bond: Letter in Support for Facility Expansion at the Otway Nordic Centre
- H.7 Correspondence dated August 29, 2023 from Mary Duck: Letter in Support of the Proposed Expansion of the Caledonia Nordic Ski Club License of Occupation Area
- H.8 Correspondence dated August 29, 2023 from Paul Schuetz, Vice President - Forestry Operations , and Rob Schuetz, President, Industrial Forestry Service: Letter in Support of the Expansion Areas Managed by the Caledonia Nordic Ski Club
- H.9 Correspondence dated August 30, 2023 from Aron Reusch: Letter in Support of Land Tenure Application by Caledonia Nordic Ski Club
- H.10 Correspondence dated August 30, 2023 from Simon Lamarche and Breanne Austin: Letter in Support of Land Tenure Application by Caledonia Nordic Ski Club
- H.11 Correspondence dated August 30, 2023 from Scott Forrest: Letter in Support of Land Tenure Application by Caledonia Nordic Ski Club
- H.12 Correspondence dated August 30, 2023 from Bill and Karen Warner: Letter in Support of the Proposed Expansion of the Caledonia Nordic Ski Club License of Occupation Area
- H.13 Correspondence dated August 30, 2023 from Gillian Recknell: Request for City of Prince George Letter of Support for the Caledonia Nordic Ski Club Tenure Expansion
- H.14 Correspondence dated August 31, 2023 from Eric Karjaluo: Letter in Support for Added Development at the Otway Nordic Centre
- H.15 Correspondence dated August 31, 2023 from Donald Bond: Proposed Expansion of the Caledonia Nordic Ski Club Facility Land Use
- H.16 Correspondence dated August 31, 2023 from Annie Hayes: Letter of Support for Expansion of the Caledonia Nordic Ski Club's License of Occupation
- H.17 Correspondence received September 1, 2023 from Kristen Paterson: Support of the Caledonia Nordic Ski Club Application for Expansion of the License of Occupation Area

- H.18 Correspondence dated September 1, 2023 from Bob Dewhirst: Letter of Support for Expansion of the Caledonia Nordic Ski Club's License of Occupation
- H.19 Correspondence dated September 1, 2023 from Helina and Lauri Karjaluo: Letter of Support for Otway Expansion
- H.20 Correspondence dated September 3, 2023 from David Duck: Letter of Support for Expansion of the Caledonia Nordic Ski Club's License of Occupation
- H.21 Correspondence dated September 4, 2023 from David and Moira Snadden: Letter of Support for the Caledonia Nordic Ski Club
- H.22 Correspondence dated September 4, 2023 from Gail Fondahl and Ken Bilski: Letter in Support for Expansion of the Caledonia Nordic Ski Club License of Occupation
- H.23 Correspondence dated September 4, 2023 from John Bowes: Letter of Support - Caledonia Nordic Land Tenure Application
- H.24 Correspondence dated September 4, 2023 from John Huybers: Request for City of Prince George Letter of Support for Caledonia Nordic Ski Club Tenure Expansion
- H.25 Correspondence dated September 5, 2023 from Kevin and Jacqueline Pettersen: Letter of Support for the Expansion of the Crown Land License of Occupation Application by the Caledonia Nordic Ski Club
- H.26 Correspondence received September 5, 2023 from Gretchen Prystawik: Letter in Support of Caledonia Nordic Ski Club's Application for Expansion of License of Occupation
- H.27 Correspondence dated September 5, 2023 from Nicole Haines: Support of the Caledonia Nordic Ski Club Expansion Application
- H.28 Correspondence dated September 5, 2023 from Mark Earle: Support for Caledonia Nordic Ski Club Application for Tenure Expansion
- H.29 Correspondence dated September 5, 2023 from Andrew Watkinson: Letter of Support for Caledonia Nordic Ski Club's Application for the Expansion of the License of Occupation
- H.30 Correspondence dated September 5, 2023 from Phil Mullins: Request for the City to Provide a Letter of Support for the Caledonia Nordic Ski Club's Application to Expand License of Occupation
- H.31 Handout: Correspondence dated September 11, 2023 from Michelle Connolly: Concerns regarding the Expansion of the Caledonia Nordic Ski Club's Occupation of Crown Land

Moved By Councillor Ramsay
Seconded By Councillor Frizzell

That Council RECEIVES FOR INFORMATION Correspondence items H.1 to H.31.

Carried Unanimously

I. **ADJOURNMENT**

Moved By Councillor Polillo

Seconded By Councillor Ramsay

That there being no further business the Regular Council Meeting, BE ADJOURNED.

Carried Unanimously

THE REGULAR MEETING OF COUNCIL ADJOURNED AT 8:03 P.M.

CHAIRPERSON

CERTIFIED CORRECT