MAYOR REPORT TO COUNCIL

DATE: July 24, 2023

TO: MAYOR AND COUNCIL

NAME AND TITLE: MAYOR SIMON YU

SUBJECT: Q2 2023 (April to June) Council Expense Summary

ATTACHMENTS: Council Expense Summaries for Mayor and Councillors

> **RECOMMENDATION:**
>
> That Council RECEIVES FOR INFORMATION the report dated July 24, 2023 from Mayor Simon Yu titled "Q2 2023 (April to June) Council Expense Summary."

PURPOSE:
For Council's information.

POLICY / REGULATORY ANALYSIS:
As required by the *City of Prince George Council Remuneration Bylaw No. 8414, 2012*, for inclusion on a regular Council meeting agenda, Council members must submit a brief written report summarizing all expenses incurred in accordance with section 4.1 including copies of related travel claim expense forms.

Section 4.1 of the *City of Prince George Council Remuneration Bylaw No. 8414, 2012* identifies expenses for which Council members may be reimbursed while:

    (a) representing the municipality on behalf of Council;
    (b) engaging in municipal business on behalf of Council;
    (c) attending meetings, courses, or conventions on behalf of Council;
    (d) attending community events on behalf of Council;
    (e) attending workshops and/or seminars directly relevant to municipal affairs; and
    (f) for maintaining membership dues or association fees relevant to their position on Council.

Eligible expenses include actual costs, supported by receipts, for expenses listed below in connection with the attendance or participation in an activity described in (a) to (f) above including:

    (a) economy rate air fare;
    (b) conference and convention registration fees;
    (c) taxi fare, car rental, public transit, or car parking;
    (d) accommodation;
    (e) meals;
    (f) incidental expenses;
    (g) ticket purchase for community events.

SUMMARY AND CONCLUSION:
All members of Council submitted an expense summary report for April to June 2023 (Q2) as attached to this report which fulfills the requirements set in the Council Remuneration bylaw.

RESPECTFULLY SUBMITTED:
Mayor Simon Yu

Meeting Date: 2023/08/28