

DATE: July 14, 2023

TO: MAYOR AND COUNCIL

NAME AND TITLE: KRIS DALIO, DIRECTOR OF FINANCE & IT SERVICES

SUBJECT: 2023 Q2 Procurement Report

ATTACHMENT(S): N/A

RECOMMENDATION:

That Council RECEIVES FOR INFORMATION the report dated July 14, 2023, from the Director of Finance & IT Services, titled “2023 Q2 Procurement Report”.

PURPOSE:

The purpose of this report is to provide City Council with information concerning the contracts issued by Procurement for the time period from April 1, 2023 to June 30, 2023. The Tender, Request for Proposal, Exemption (Sole Source), Corporate Service Arrangement (Buying Group), Formal Request for Quote and Informal Request for Quotation contracts have been approved pursuant to the limits within the Purchasing Bylaw, applicable financial plan and the Purchasing Procedures shown below:

- A) Manager of Risk and Procurement – not to exceed \$200,000;
- B) Director of Finance and IT Services – not to exceed \$500,000; and
- C) City Manager – over \$500,000 and all revenue generating contracts.

STRATEGIC PRIORITIES:

The Purchasing Delegation of Authority Bylaw contributes to the City’s financial sustainability.

A) APPROVALS BY THE MANAGER OF RISK AND PROCUREMENT

ROTATIONAL CONSULTING: Pre-authorized consultants / engineers are invited to enter into a Contract for less than \$75,000.

Rotational	Product/Services	Contract Dollar Amount	Supplier
R23-035	Architectural Consulting – Washroom Design Lheidli T’enneh Memorial Park	\$49,856.00	Chernoff Thompson Architects North
R23-086	Geotechnical Consulting – Slope Stability Analysis Varsity Creek	\$3,105.00	GeoNorth Engineering Ltd.
R23-089	Civil Consulting – Sanitary Lift Station (PW115)	\$74,992.00	R. Radloff & Associates Inc.

REQUEST FOR PROPOSAL: Formal solicitation for goods and services over \$75,000.00 and construction over \$200,000.00.

RFP	Product/Services	Contract Dollar Amount	Supplier
P23-002	Shifting Perception through Communication & Engagement	\$110,785.00	Crestview Strategy Inc.
P23-011	Official Community Plan Update	\$194,898.00	Urban Systems Ltd.
P23-057	Marketing Content Development	\$45,000.00	Setsail Interactive Inc.

INVITATION TO TENDER: Formal solicitation seeking competitive bids for goods and/or services awarded to the lowest compliant bid.

ITT	Product/Services	Contract Dollar Amount	Supplier
T23-034	Supply and Deliver Fertilizer	\$131,650.50	Nutrien Ag Solutions (Canada) Inc. (dba Evergro/Nutrien Solutions)
T23-058	Asphaltic Concrete Sidewalks 2023	\$138,853.30	Lafarge Canada Inc.

EXEMPTION: Public solicitation not necessary due to permitted exemption.

Exemption	Product/Services	Contract Dollar Amount	Supplier
X23-044	Closed Circuit Television Camera Lift Kit	\$29,790.94	Kendrick Equipment (2003) Ltd.

INFORMAL REQUEST FOR QUOTATION: Informal solicitation for goods and services between \$25,000.00 to \$75,000.00 and construction up to \$200,000.00.

IRFQ	Product/Services	Contract Dollar Amount	Supplier
IRFQ23-019	Asphalt Pulverizing Services 2023	\$12,736.50	R.A.P. Tech Milling Ltd.
IRFQ23-028	Playground Replacement Program 2023	\$67,589.00	Habitat Systems Inc.
IRFQ23-048	Cottonwood Island Service Bridge (Trail Rehabilitation Program)	\$59,500.00	Ruskin Construction Ltd.
IRFQ23-052	Supply & Install Welcome Sign	\$69,631.30	Image Sign & Lighting Ltd.
IRFQ23-055	Fire Services Training Site Feasibility Study	\$86,495.00	Cornerstone Planning Group
IRFQ23-056	Sector Competitiveness Assessment and Value Proposition Development	\$60,056.00	Research Consultants International, FDI Inc.

IRFQ23-065	Window Glazing Replacement – Two Rivers Art Gallery	\$34,176.64	Northway Glass Inc.
IRFQ23-082	Construction – Jumpstart Hard Surface Court	\$114,431.70	Twin Rivers Development Ltd.
IRFQ23-083	SAN Switch Improvements	\$51,768.11	Anisoft Group Inc.

B) APPROVALS BY THE DIRECTOR OF FINANCE AND IT SERVICES

INVITATION TO TENDER: Formal solicitation seeking competitive bids for goods and/or services awarded to the lowest compliant bid.

ITT	Product/Services	Contract Dollar Amount	Supplier
T23-012	Crushing Services: Asphalt, Concrete Gravel Stockpile	\$342,300.00	Kode Contracting Ltd.
T23-016	Supply and Application of Dust Palliative Material	\$200,600.00	Tiger Calcium Services Inc.
T23-018	Supply and Delivery of Redi Mix Concrete	~\$214,058.50	Terus Construction dba Ready Mix
T23-036	Mosquito Control Program	\$316,188.00	Duka Environmental Services Ltd.
T23-042	Supply of Winter Road Maintenance Materials (Winter Sand & Winter Crush)	\$268,035.00	Kode Contracting Ltd.
T23-049	Shane Creek Bridge Deck Re-Surfacing	\$376,463.82	Seismic 2000 Construction Ltd.

~ Approximate

C) APPROVALS BY THE CITY MANAGER

REQUEST FOR PROPOSAL: Formal solicitation for goods and services over \$75,000.00 and construction over \$200,000.00.

RFP	Product/Services	Contract Dollar Amount	Supplier
P22-008*	Asphaltic Concrete Rehabilitation and Related Works	\$4,943,611.66	Lafarge Canada Inc.
P23-031	Supply & Installation of One (1) Glass-Fused-to-Steel Reservoir	\$2,255,824.00	Greatario Industrial Storage Systems Ltd. dba Greatario Engineered Storage Systems
P23-060	Tire Management Program	~\$681,000.00	Kal Tire Ltd.
P23-072	Supply and Deliver Eight (8) New Light Duty Trucks	\$588,638.18	NFLD Auto Ltd. dba Prince George Ford
P23-077	Civil Works – Boundary Road Reservoir (PW849)	\$3,241,946.60	Twin Rivers Development Ltd.

*Extension

~ Approximate

INVITATION TO TENDER: Formal solicitation seeking competitive bids for goods and/or services awarded to the lowest compliant bid.

ITT	Product/Services	Contract Dollar Amount	Supplier
T23-001	Sanitary Storm Sewer Relining	\$1,027,144.00	Insituform Technologies Ltd.
T23-009	Supply Road Patching Material and Aggregate	~\$1,397,821.95	Lafarge Canada Inc. PG Rock and Gravel Terus Construction dba Ready Mix Terus Construction dba Pittman Asphalt
T23-024	Foothills Boulevard & 18 th Avenue Roundabout	\$1,178,034.95	IDL Projects Inc.

~ Approximate

NOTICE OF INTENT: A publication with the intention of directly awarding a contract with specific details.

NOI	Product/Services	Contract Dollar Amount	Supplier
I23-054	Supply & Delivery of Pumps (PW660)	\$1,018,162.00	Smith Cameron Pump Solutions Inc. dba SCG Process

SUMMARY AND CONCLUSION:

Administration has provided this report for Council's information to summarize the contracts issued by Procurement from April 1, 2023 to June 30, 2023.

RESPECTFULLY SUBMITTED:

Kris Dalio, Director of Finance & IT Services

PREPARED BY: Melissa Barnard, Administrative Coordinator

APPROVED:

Walter Babicz, City Manager

Meeting Date: 2023/07/24