

# STAFF REPORT TO COUNCIL

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**DATE:** May 19, 2023

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** Blake McIntosh, Director of Civic Operations

**SUBJECT:** Southwest Sector Park Improvement Capital Project

**ATTACHMENT(S):** None

**RECOMMENDATION(S):**

That Council APPROVES the “Southwest Sector Park Improvement” capital project detailed in the report dated May 19, 2023 from the Director of Civic Operations titled “Southwest Sector Park Improvement Capital Project” be added to the 2023-2027 Financial Plan with a budget of \$27,000 to be funded from the Southwest Sector Reserve Fund.

**PURPOSE:**

For council approval to allocate funds as recommended and close the reserve account.

**BACKGROUND:**

The Southwest Sector Reserve Fund has been held in trust for over 40 years. The intent of the fund was to provide community recreation facilities to the areas outside the City boundaries prior to Jan. 1, 1975 including within the Village of South Fort George, and part of the City south of Ferry Avenue and west of the Fraser River. Community Associations have been making recommendations to Council for the allocations of those funds. Most of the funds have been allocated with \$27,000 remaining in the account.

**STRATEGIC PRIORITIES:**

The report supports city government priorities for efficient service delivery and to allocate funds to build and foster community wellbeing, stronger neighbourhoods, and quality of life through parks and recreation.

**FINANCIAL CONSIDERATIONS:**

These funds are governed by bylaw and may only be used for capital purposes. Capital projects have been identified by the community associations responsible for allocating those funds within the criteria of the reserves. While there is only one bylaw, Administration does track the individual balance of the five different areas that make up the total balance.

Allocation is recommended with the support of community associations and administration as follows:

**Southwest Sector Park Improvement Capital Project**

AREA	PROJECT (Work performed by)	BUDGET	BALANCE AT DEC 31, 2022	(EXCESS) / SHORTFALL OF FUNDS
College Heights	Disc Golf (CH Elementary PAC) CHSS Tennis Court Lights (Parks Division)	\$6,000 <del>6,000</del> \$12,000	\$12,092.66	\$(92.66)
Peden Hill	Playground (PH Elementary PAC)	6,000	5,842.58	157.42
South Fort	Park Refurbishment/Development (Parks)	1,000	829.02	170.98
Van Bien	Playground (VB Elementary PAC)	6,000	6,139.71	(139.71)
Vanway	Park Refurbishment/Development (Parks)	1,000	736.44	263.56
Undefined	Additional Interest Earnings Budget	1,000	-	1,000.00
		<b>\$27,000</b>	<b>\$25,640.41</b>	<b>\$1,359.59</b>

The additional \$1,000 of budget is to account for any interest the reserve fund may earn up until the completion of the work. This will ensure that Administration has the ability to fully expend the reserve balance with the intention of closing the reserve when the work is complete.

**SUMMARY AND CONCLUSION:**

The Parks and Solid Waste Services division works closely with community associations to foster healthy and active communities through parks and recreation and supports the allocation of these funds to the identified projects.

**RESPECTFULLY SUBMITTED:**

Blake McIntosh, Director of Civic Operations

PREPARED BY: Robyn McConkey, Parks Services Supervisor

**APPROVED:**

Walter Babicz, City Manager

Meeting Date: [2023/05/31]