

STAFF REPORT TO COUNCIL

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DATE: February 13, 2023

TO: MAYOR AND COUNCIL

NAME AND TITLE: Deanna Wasnik, Director of Planning and Development

SUBJECT: Building Permit Statistics and Development Services Summary

ATTACHMENT(S): Building Permit Statistics 2020-2022,
Development Services Summary 2017 - 2022

RECOMMENDATION(S):

That Council RECEIVES FOR INFORMATION the report dated February 13, 2023, from the Director of Planning and Development, titled "Building Permit Statistics and Development Services Summary".

PURPOSE:

The purpose of this report is to provide Council a summary of Building Permits issued from 2020 through 2022. This report also provides Council with a comparison of the various files managed by the Development Services team from 2017 up to and including 2022.

BUILDING PERMIT(S):

Building Permit values for 2022 continued to increase from previous years, while the number of permits remained relatively unchanged. New commercial and industrial permits have increased in 2022, while there has been a slight decline in residential permits.

For 2022, residential development continues to provide the highest total permit numbers and total permits values.

Residential Development for 2022

- New multi-family dwellings (\$73,809,188); and
- New single-family dwelling (\$ 53,860,391).

Commercial, Industrial and Institutional Development for 2022

- New commercial construction (\$37,518,977); and
- New industrial construction (\$36,811,596).

The tabular and graphical summary for building permits is shown in the file “Building Permit Statistics 2020-2022”

DEVELOPMENT SERVICES UPDATE:

After building permits, business licenses are the highest number of files to manage for the Development Services team. There has been a significant increase in the number of business license files being managed from 2017 to 2022. In 2022, staff implemented a change to our processing of business license renewals and applications by moving to an online renewal process. With the use of the MyCity online platform, applicants have the ability to apply, renew, pay and print off their own licenses. This has provided the opportunity for businesses to update their information to ensure they are correctly categorized and charged for the services they offer. This has greatly reduced staff time involved in the processing of licenses and provided a higher level of service for the business owner.

The following are other services provided by the Development Services team:

Planning

- Rezoning
- Development Permits
- OCP Amendments
- Variance Permits
- Liquor and Cannabis Licenses
- Agricultural Land Reserve applications
- Temporary Use Permits
- Land Use Contracts
- Design Review
- Comfort Letters

Subdivision and Building

- Subdivisions
- Sign Permits
- Demolition Permits
- Access Approvals
- Tree Cutting Permits
- Soil Designations

The graphs attached as “Development Services Summary 2020-2022” show the volume of each type of files processed by Development Services from 2017 through 2022.

In 2023/24 the Development Services team will be moving our file management system over to a software platform which is currently being used by the Operations Department. This new system will provide the ability for better information sharing across the department as well as with other City departments. The software will also provide for online applications and file tracking, providing a better file status transparency for applicants.

SUMMARY AND CONCLUSION:

Administration recommends that Council receive this report for information.

RESPECTFULLY SUBMITTED:

Deanna Wasnik, Director of Planning and Development

PREPARED BY: William Wedel, Manager, Development Services

APPROVED:

Adam Davey, Acting City Manager

Meeting Date: 2023/02/27