



## REGIONAL DISTRICT of Fraser-Fort George

Head Office:  
155 George Street  
Prince George, BC  
V2L 1P8

Telephone:  
(250) 960-4400  
Long Distance  
from within  
the Regional District:  
1-800-667-1959

Fax: (250) 563-7520

<http://www.rdfg.bc.ca>

*Municipalities:*  
McBride  
Mackenzie  
Prince George  
Valemount

*Electoral Areas:*  
Chilako River-Nechako  
Crooked River-Parsnip  
Robson Valley-Canoe  
Salmon River-Lakes  
Tabor Lake-Stone Creek  
Willow River-Upper Fraser  
Woodpecker-Hixon

August 5, 2022

Deanna Wasnik  
Director of Planning and Development  
City of Prince George  
1100 Patricia Blvd  
Prince George BC V2L 3V9

Dear Ms. Wasnik:

**Re: Regional Land Use Planning Services – Participation Agreement Expiry**

The Regional Land Use Planning Services – Participation Agreement between the City of Prince George and the Regional District of Fraser-Fort George is set to expire at the end of the year.

The Regional District is looking to establish a 4-year Participation Agreement with the City of Prince George effective January 1, 2023 to December 31, 2026.

The recommended formula used to calculate municipal participation in Regional Land Use Planning services has been the basis for Participation Agreements since 2006 and was derived through discussions with the member municipalities. The recommended formula best represents municipal involvement and interest in Regional Land Use Planning and identifies the City of Prince George's contribution towards *Local Government Act* Part 14 activities and Non-Part 14 activities by determining resources required and the importance of coordinated land use decision making.

Entering into a Participation Agreement allows full participation and voting privileges by City of Prince George Directors on all land use matters that come before the Regional District Board. Without the agreement in place, municipalities that have not opted out of the Regional Planning Services by the end of August of the preceding year, are required to pay the full requisition.

The Service Agreement, as proposed, would see the City of Prince George contribute 32.30% of the total requisition required for Land Use Planning Services. The City of Prince George is currently contributing 31.7 % of the total requisition for Land Use Planning Services. The attached document: 2023-2026 Regional Land Use Planning Services – Participation Agreement Recommended Formula for Municipal Participation provides greater detail of the participation agreement model and expected participation contributions. In addition, the current 2019-2022 participation agreement is also enclosed for your reference.

The Regional District is looking for confirmation from the City of Prince George that they would like to proceed with a Regional Land Use Planning Services Participation Agreement from January 1, 2023 to December 31, 2026. If this is the case, the next steps would be forwarding a draft agreement based on the recommended participation level to the Regional District Board for endorsement prior to forwarding to your office for execution.

I am happy to meet with you should you wish to discuss further.

Sincerely,

*Kenna Jonkman*

Kenna Jonkman, MCIP, RPP  
Manager of Development Services

Telephone: 250-960-4400  
Facsimile: 250-562-8676

Enclosures:

1. 2023-2026 Regional Land Use Planning Services – Participation Agreement Recommended Formula for Municipal Participation
2. 2019-2022 Participation Agreement