

COMMITTEE OF THE WHOLE MEETING

Minutes of the Committee of the Whole Meeting of the City of Prince George, held in the City Hall 2nd Floor Conference Room, 1100 Patricia Boulevard, Prince George, BC, on Monday, March 8, 2017 at 6:00 p.m.

PRESENT:

Councillor **Koehler**, Chair
Councillor **Frizzell**
Councillor **Merrick**
Councillor **McConnachie**
Councillor **Scott**

IN ATTENDANCE:

Ms. Kathleen **Soltis**, City Manager; Mr. Rob **Whitwham**, General Manager of Community Services; Ms. Maureen **Connelly**, Deputy Corporate Officer; Ms. Andrea **Palmer**, Chair, Advisory Committee on Accessibility; Mr. Mike **Fawcett**, Chair, Advisory Committee on Development Design <6:00 p.m. – 6:40 p.m.>; Ms. Terri **McClymont**, Advisory Committee on Enhancing Prince George; Ms. Caroline **Ross**, Chair, Prince George Heritage Commission; and Ms. Leslie **Jackson**, Legislative Assistant.

A. ADOPTION OF AGENDA

Moved by Councillor **Scott**, seconded by Councillor **Frizzell**, that the March 8, 2017 Committee of the Whole agenda BE ADOPTED.

Carried Unanimously

B. ADOPTION OF MINUTES

- B.1 Moved by Councillor **Frizzell**, seconded by Councillor **Merrick**, that the minutes of the Committee of the Whole meeting held March 14, 2016 be adopted as read on this day and that such minutes as read set out all the business before Committee of the Whole at that meeting and fully and properly record all of the resolutions passed by Committee of the Whole at that meeting.

Carried Unanimously

C. REPORTS

- C.1 Report dated February 23, 2017 from Andrea Palmer, Chair of the Advisory Committee on Accessibility regarding Advisory Committee on Accessibility 2016 Annual Report.

Ms. Palmer provided a PowerPoint regarding the Advisory Committee on Accessibility 2016 annual report including information on the Committee's purpose, 2016 achievements and collaboration with City Staff in roads, sidewalk improvements and accessibility of parks and trails, barriers identified in Civic Facilities as part of the Civic Facility audits, communication and outreach activities, and 2017 workplan highlights.

Discussion commenced and Ms. Palmer responded to questions of Council regarding the proposed development of a training resource for City Staff to better serve people with disabilities.

Moved by Councillor **McConnachie**, seconded by Councillor **Scott**, that:

1. the report dated February 23, 2017 from the Chair of the Advisory Committee on Accessibility titled "Advisory Committee on Accessibility 2016 Annual Report", BE RECEIVED FOR INFORMATION; and
2. the 2017 Workplan attached to the report dated February 23, 2017 from the Chair of the Advisory Committee on Accessibility titled "Advisory Committee on Accessibility 2016 Annual Report", BE APPROVED.

Carried Unanimously

- C.2** Report dated February 22, 2017 from Mike Fawcett, Chair of the Advisory Committee on Development Design, regarding 2016 Annual Report.

Mr. Fawcett provided a PowerPoint presentation regarding the Advisory Committee on Development Design 2016 annual report including information on the Committee's purpose and composition, achievements attained in 2016, recommendations for the recipients of the 2016 Certificate in Project Recognition and Committee goals for 2017.

Discussion commenced and Mr. Fawcett responded to questions of Council regarding the Committee's use of the "Climate Sensitive Design for the City of Prince George" document in their project reviews.

Moved by Councillor Frizzell, seconded by Councillor Scott, that:

1. the report dated February 22, 2017 from the Chair of the Advisory Committee on Development Design titled "2016 Annual Report" and the attached 2016 Workplan, BE RECEIVED FOR INFORMATION; and
2. the 2017 Workplan attached to the report dated February 22, 2017 from the Chair of the Advisory Committee on Development Design titled "2016 Annual Report", BE APPROVED.

Carried Unanimously

Moved by Councillor Scott, seconded by Councillor McConnachie, that the Committee of the Whole recommends to Council that the Advisory Committee on Development Design's recommendation to award the 2016 Certificate of Project Recognition to the following recipients, BE ENDORSED:

1. Riverbend Seniors Development (Development Permit No. DP100528) for the property located at 1444 20th Avenue; and
2. CrossRoads Brewing (Development Permit No. DP100569) for property located at 508 George Street.

Carried Unanimously

Mr. Fawcett exited the 2nd Floor Conference Room at 6:40 p.m.

- C.3** Report dated February 10, 2017 from Terri McClymont, Chair of the Advisory Committee on Enhancing Prince George, regarding 2016 Annual Report.

Ms. McClymont provided a PowerPoint presentation regarding the Advisory Committee on Enhancing Prince George's 2016 annual report including information on community outreach events such as PG Skate, Graffiti Free PG and the annual Spring Clean Up, awarding of 29 Community Enhancement Grants in 2016, facilitation of the Good Neighbour Certificates and the Committee's 2017 workplan.

Discussion commenced and Ms. McClymont responded to questions of Council regarding the interest of the Advisory Committee on Enhancing Prince George to consider partnerships with community groups related to Canada 150 events.

Moved by Councillor McConnachie, seconded by Councillor Scott, that:

1. the report dated February 10, 2017 from the Chair of the Advisory Committee on Enhancing Prince George titled "2016 Annual Report", BE RECEIVED FOR INFORMATION; and
2. the 2017 Workplan attached to the report dated February 10, 2017 from the Chair of the Advisory Committee on Enhancing Prince George titled "2016 Annual Report", BE APPROVED.

Carried Unanimously

- C.4** Report dated March 8, 2017 from Caroline Ross, Chair of the Prince George Heritage Commission, regarding Prince George Heritage Commission 2016 Annual Report.

Ms. Ross provided a PowerPoint presentation regarding the Prince George Heritage Commission's 2016 Annual Report. The presentation included information on the Commission's mandate and membership, contributions to the Heritage Register, community outreach and education, management of the '100 Prince George Icons' website, addition of fifteen (15) heritage-themed signs along the Centennial Trail Loop, recognition program activities, opportunities for community networking and capacity building and highlighted the Commission's 2017 workplan.

Councillor McConnachie left the 2nd Floor Conference Room at 7:03 p.m. and returned at 7:05 p.m.

Discussion commenced. Ms. Ross responded to questions of Council regarding the development of the new Heritage Commission bookmarks that were distributed to Council.

Moved by Councillor Scott, seconded by Councillor Frizzell, that:

- 1. the report dated March 8, 2017 from the Chair of the Prince George Heritage Commission titled "Prince George Heritage Commission 2016 Annual Report", BE RECEIVED FOR INFORMATION; and**
- 2. the 2017 Workplan attached to the report dated March 8, 2017 from the Chair of the Prince George Heritage Commission titled "Prince George Heritage Commission 2016 Annual Report", BE APPROVED.**

Carried Unanimously

- C.5** Report dated February 27, 2016 from Councillor Merrick, Chair of the Select Committee on Student Needs, regarding 2016 Annual Report.

Councillor Merrick provided a presentation regarding the Select Committee on Student Needs 2016 annual report including information on the Committee's 2016 activities and accomplishments and 2017 workplan.

Moved by Councillor Scott, seconded by Councillor McConnachie, that:

- 1. the report dated February 27, 2017 from the Chair of the Select Committee on Student Needs titled "2016 Annual Report", BE RECEIVED FOR INFORMATION; and**
- 2. the 2017 Workplan attached to the report dated February 27, 2017 from the Chair of the Select Committee on Student Needs titled "2016 Annual Report", BE APPROVED.**

Carried Unanimously

- C.6** Report dated February 24, 2016 from Councillor Koehler, Chair of the Select Committee on Education regarding Update on Select Committee on Education.

Councillor Koehler provided a PowerPoint presentation regarding an update on Select Committee on Education including information on the Committee's purpose and membership and action items for 2017 toward the development of Prince George as a destination for education.

Moved by Councillor Scott, seconded by Councillor Frizzell, that the report dated February 24, 2017 from the Chair of the Select Committee on Education titled "Update on the Select Committee on Education", BE RECEIVED FOR INFORMATION.

Carried Unanimously

E. ADJOURNMENT

Moved by Councillor Frizzell, seconded by Councillor McConnachie, that there being no further business, the meeting of the Committee of the Whole, BE ADJOURNED.

Carried Unanimously

The Committee of the Whole Meeting adjourned at 7:35 p.m.

Councillor Koehler, Chair

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