

**DATE:** November 9, 2022

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** KRIS DALIO, DIRECTOR OF FINANCE & IT SERVICES

**SUBJECT:** 2022 Q3 Procurement Report

**ATTACHMENT(S):** N/A

**RECOMMENDATION:**

That Council RECEIVES FOR INFORMATION the report dated November 9, 2022, from the Director of Finance & IT Services, titled “2022 Q3 Procurement Report”.

**PURPOSE:**

The purpose of this report is to provide City Council with information concerning the contracts issued by Procurement for the time period from July 1, 2022 to September 30, 2022. The Tender, Request for Proposal, Exemption (Sole Source), Corporate Service Arrangement (Buying Groups), Formal Request for Quote and Informal Request for Quotation contracts have been approved pursuant to the limits within the Purchasing Bylaw, applicable financial plan and the Purchasing Procedures shown below:

- A) Manager of Risk and Procurement – up to \$100,000; and
- B) City Manager – over \$100,000 and all revenue generating contracts.

**STRATEGIC PRIORITIES:**

The Purchasing Delegation of Authority Bylaw contributes to the City’s financial sustainability.

**A) APPROVALS BY THE MANAGER OF RISK AND PROCUREMENT**

**ROTATIONAL CONSULTING:** Pre-authorized consultants / engineers are invited to enter into a Contract for less than \$75,000.

<b>Rotational</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
R22-053	Geotechnical Consulting – Queensway Dike Slope Stability Analysis	\$51,000.00	Wood Environment & Infrastructure Solutions (a Division of Wood Canada Ltd.)

**EXEMPTION:** Public solicitation not necessary due to permitted exemption.

<b>Exemption</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
X22-065	District Energy Ramada Hotel – Distribution Piping System Installation	\$54,880.96	IDL Projects Inc.
X22-067	Chiller Repair – Civic Centre	\$30,241.14	Yeti Refrigeration Inc.
X22-072	Supply & Deliver One (1) New White Chevrolet Traverse	\$44,418.91	Wood Wheaton Chevrolet Cadillac Buick GMC Ltd.
X22-074	Consulting Services – Shelley Lagoon Repairs	\$34,500.00	McElhanney Ltd.
X22-075	Supply & Deliver One (1) New Hybrid Sport Utility Vehicle	\$45,590.56	Westline Ford Ltd.

**INFORMAL REQUEST FOR QUOTATION:** Informal solicitation for goods and services between \$25,000.00 to \$75,000.00 and construction up to \$200,000.00.

<b>IRFQ</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
IRFQ22-012	University Way Outlet Headwall Replacement	\$34,805.00	K2 Electric Ltd.
IRFQ22-017	Supply & Deliver PVC Water Pipe – Watermain Extension Pacific Street	\$28,600.01	Emco Waterworks Corp.
IRFQ22-019	Supply & Deliver Ultrasonic Sludge Measurement System	\$30,285.28	Delpro Automation Inc.
IRFQ22-020	Supply & Deliver Wireless Instrument System	\$25,487.40	Centrix Control Solutions

**REQUEST FOR PRE-QUALIFICATION:** Solicitation used for the Pre-Qualification of goods and/or services or for the invitation of suppliers if the qualification criteria is met.

<b>RFPQ</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
PQ22-036	Consulting Services – Civic Core District Plan	N/A	EXP Global Inc. Stantec Consulting Ltd.

## **B) APPROVALS BY THE CITY MANAGER**

**REQUEST FOR QUOTATION:** Solicitation of quotes from suppliers for the purchase of specific goods and / or services.

<b>RFQ</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
Q22-052	Supply & Deliver One (1) New Storm Pump – First Avenue (PW207)	\$106,792.07	Finning International Inc. dba The Cat Rental Store
Q22-057	Supply & Deliver Furniture for the New Downtown Pool	\$103,574.09	Spaces Inc. o/a CDI Spaces

**INFORMAL REQUEST FOR QUOTATION:** Informal solicitation for goods and services estimated between \$25,000.00 to \$75,000.00 and construction up to \$200,000.00.

<b>IRFQ</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
IRFQ22-015	Storm Water Relining – Domano Boulevard	\$105,700.00	Special T Cleaning (2012) Ltd.

**REQUEST FOR PROPOSAL:** Formal solicitation for goods and services over \$75,000.00 and construction over \$200,000.00.

<b>Proposal</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
P22-044	Supply & Deliver Two (2) New Refuse Trucks	\$973,966.00	Rollins Machinery Limited
P22-045	Supply & Deliver Three (3) New Trackless Sidewalk Machines	\$539,340.00	Kendrick Equipment Ltd.
P22-046	Supply & Deliver One (1) New Heavy Duty Chassis with Deck and Heavy Duty Picker Crane	\$391,930.30	Inland Kenworth Ltd.
P22-047	Supply & Deliver One (1) New Backhoe Loader	\$202,765.00	Brandt Tractor Ltd.
P22-048	Supply & Deliver Four (4) New Mowers	\$251,019.94	Oakcreek Golf & Turf GP Inc. (dba Oakcreek Golf & Turf LP)
P22-056	Consulting Services – Civic Core Plan	\$159,442.00	Stantec Consulting Ltd.
P22-050	Security Services	\$729,732.28	Paladin Security Group Ltd. Paladin Technologies Inc.

**SUMMARY AND CONCLUSION:**

Administration has provided this report for Council’s information to summarize the contracts issued by Procurement from July 1, 2022 to September 30, 2022.

**RESPECTFULLY SUBMITTED:**

Kris Dalio, Director of Finance & IT Services

**PREPARED BY:** Melissa Barnard, Administrative Coordinator

**APPROVED:**

Walter Babicz, City Manager

Meeting Date: 2022/11/28