

Council Priorities	2022 Workplan Activities (Aligned with Priorities)	Quarter	Status			Comment
			Complete	In Progress	Not Started	
Develop and enhance a strategy that results in a robust capital planning process.	Begin design phase for the Mechanical/ Building Envelope Upgrade at PG Aquatics Centre	Q4				Delayed to 2023 Q1 due to staff hiring.
	Create and finalize plans to address Plaza Parkade elevator modernization & Playhouse rigging replacement requirements	Q1-3				Parkade Elevator will complete Q4; Playhouse rigging in progress, to be completed Q1 2023.
	Establish Capital Planning Management Office (CPMO) Lite	Q2-4				Organizational restructure July 25 2022 to establish CPMO, in process of filing vacant role in Q4.
	Implement Capital Planning Management Office Manual with certain 2022 capital projects	Q4 - 2023				Organizational Capital Project Management Manual (Operating Procedure) completed January 2022, initial use of manual underway in some projects and through capital budgeting process. Broader use implementation continued into 2023 for new projects with CPMO positions filled.
Establish goals for the District Renewable Energy System.	Finalize renewal of Lakeland agreement and new bylaw	Q1-4				Built financial modeling to be used for negotiations and continuing discussions with Lakeland.
Address the City's Infrastructure gap.	Implement recommendations outlined in Asset Management Strategy to prioritize infrastructure projects	Q4				Developing a Stormwater Drainage AM Plan which will inform next 10 year maintenance programs and capital priorities. Developing risk data and incorporating into the City's AM software tools to help prioritize asset renewal.
	Create and finalize plans to replace the CN Centre roof, and the RMCA Condenser	Q3				CN Center Roof is complete. Safety rails to be installed Q2 2023. RMCA Condenser is complete.
	Continue construction of the new downtown pool and complete the demolition of Four Seasons Leisure Pool and Fire Hall #1	Q1-3				Canfor Leisure Pool is applying for substantial completion/ occupancy. Warranty period will initiate and complete Q4 2023. Seasonal deficiencies to be completed spring 2023. Four Seasons Pool demolition is nearing completion. Grading and implementing a temporary parking lot to be complete Q2 2023. Fire Hall construction is complete.
	Develop tactical Asset Management Plans for Storm water and Civic Facilities	2023				Stormwater Drainage AM Plan - approx 50% complete.
	Plan public consultation process in relation to Storm water funding options	2023				Planned for early 2023 to accommodate new Council.
Develop an implementation roadmap for the 2024 OCP renewal process.	Establish a Consultation Plan for the OCP review	Q3				Council report with OCP review roadmap to be provided by the end of 2022. The consultation plan will not be established until the RFP process is complete.

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Support the implementation of psychologically-healthy workplace training.	Deliver workshops 3 and 4 to managers and supervisors to satisfy certification requirements; deliver introductory workshops to unionized supervisors and employees	Q3 - 4; Q1 - 4 2023				All workshops delivered to Management team. Options for makeup sessions are being reviewed. First 2 sessions booked for the Unionized Supervisor/leader level.
	Divisional Managers and Supervisors to complete the psychologically-healthy workplace training and begin the implementation of practical workplace initiatives	Q1 - 4 2023				Planning for practical initiatives will be initiated once training has further progressed.
Support the ongoing implementation of continuous improvement processes to advance efficiency and effective service delivery.	Lead a comprehensive review of the City's grant processes and provide recommendations for Council consideration	Q2 - 4 (report in Q1 - 2023)				Communication and Engagement Plan developed. Consultation with other municipalities and funders hosted. Draft survey being prepared for distribution.
	Lead a Digital Transformation Strategy to maximize use of existing technologies	Q2 - 4 (and Q1-4, 2023)				Digital Assets inventory completed by Continuous Improvement Division.
	Update the preventative maintenance program for all Civic Facilities, with a goal of reducing service call response times	Q1-4				In progress as plan is an ongoing project, scheduled for completion by Q3 2023.
	Implement advanced technology for recreation bookings and scheduling	Q1-3				Completed, with launch date expected in Q4.
	Continue to implement staff scheduling program (Schedule Force) to include all Civil Facilities & Events Department staff	Q3				In progress, now scheduled to be completed Q2 2023.
	Lead and implement a comprehensive redesign of the front service counter function in Planning & Development to improve responsiveness and service timelines; identify employee competencies, training requirements and performance standards; and provide a more efficient physical layout for employees and customers	Q1-4				Initial phases completed in relation to employee skill matrix, training requirements & service standards. New roles have been created necessitating an updated process map.
	Track City's KPI as they relate to the Levels of Service Framework with focus on Parks	Q4				Will be working with Parks prior to Jan 2023 to establish Cityworks processes for capturing levels of service data required to create dashboards.

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(continued) Support the ongoing implementation of continuous improvement processes to advance efficiency and effective service delivery.	Develop and implement a Privacy Management Program	Q4				Privacy Advisor position filled in Summer 2022 to increase capacity. Program development continuing with a targeted completion of Q3 2023.
	Continue to enhance the City's Records Management Program	Q1-4				Collaborative work with IT to reduce file storage on network drives with a scheduled notice for records removal. Project will continue through Q4 and into 2023.
	Undertake a Council Orientation with newly-elected Council Members	Q4				Completed (Sessions on Oct 25, 26 and Nov 2).
Develop a communications policy that enables consistent and clear communication of City service levels and associated costs.	Develop a communications policy and related administrative procedures and toolkits	Q1				Completed Council policy, communications admin procedure, social media admin procedure, writing style guide, and engagement toolkit.
	Develop an internal communications strategy to guide internal communications and improve service delivery	Q1				Strategy complete. Implementation has begun.
Build and maintain the relationship necessary to advance coordinated advocacy and action on shared goals.	Work with Tourism PG to bring conferences, sports and events to the city	Q1-4				Completed and ongoing. Together, Tourism and the City have secured 11 conferences for 2023 and 1 large sporting event for 2025.
Continue development and implementation of the City's online Indigenous Awareness Training program.	Launch Module Two of the Indigenous Awareness Training Program	Q2				Launched on National Indigenous Peoples Day 2022.
	Facilitate City-wide consideration (and action as appropriate) of the Province of BC's Declaration on the Rights of Indigenous People Act Action Plan	Q2-4 (and into 2023)				Funding received to hire Indigenous Relations Advisor. Further action, particularly the development of a Reconciliation Plan, pending Council consideration and direction.
	In partnership with the Prince George Native Friendship, complete the Tsulh' Cho Daycare.	Q1-3				Foundation in place, awaiting modular placement. Planned opening January 2023.
	Work with Lheidli T'enneh First Nation for land sale, rezoning, subdivision and development of Daycare in the Park at Lheidli T'enneh Park	Q1-2				Site is available (i.e. REAPS is not operating from the property). LTFN to confirm timing of next steps, and completion of Environmental and Archaeological investigations and approvals.
Broadly market the affordability and quality of life in Prince George.	Initiate Move Up Prince George advertising campaign to attract people to the City	Q1-4				Content is complete; campaign launches early November 2022.

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Maximize the quality of life for all residents.	With UBCM grant funding, address recommendations from the Select Committee on Poverty Reduction related to the City's Leisure Access program and barriers to transportation	Q1-4				Initiative underway. Extension granted to enable project completion in Q2 of 2023.
	Facilitate next steps, as directed by Council, in relation to the proposed Malaspina Daycare project	Q1				Substantial Completion - November 2022 with opening scheduled for February 2023.
	Undertake a review of the Public Art Policy and provide recommendations to Council for consideration	Q4				Delayed to facilitate coordination with Civic Core District Planning Process.
	Continue to implement action plans for age inclusion and accessibility of Park Facilities and trails: 0251 Connaught Park Enhancement; 0382 Nature Park Improvements; 1097 Trails Rehabilitation	Q1-4				Connaught Park Enhancement - to be completed in 2023; Nature Park Improvements - Ferguson Lake boardwalks, ramps, accessible table complete; Trail Rehabilitation - accessible facilities completed in 2022, additional works to be completed in 2023.
	Review Community Recreation, Social Health & Well-being Service Delivery Plan Recommendations and begin implementation	Q3 - 4, 2023				1.0 FTE from Civic Initiatives & Partnerships to Parks to facilitate recreation delivery. Department and Division name changes and service delivery process map also completed.
	Continue to improve accessibility and connectivity of pedestrian networks through 2022 sidewalk renewal and new sidewalk capital programs: 1093 Sidewalk & Walkway Rehabilitation; 1489 New Sidewalks	Q1-4				Nearing completion of 2022 Capital Sidewalk programs.
	Host the 2022 World Women's Curling championship	Q1				Completed including final report presented to Council.
	Provide a successful BC Summer Games in Prince George utilizing City facilities and services	Q1-3				Completed. Final report to council in December.
	Open the new downtown pool	Q4				Canfor Leisure Pool is applying for substantial completion/ occupancy. Grand opening scheduled for November 13, 2022. Seasonal deficiencies to be addressed spring 2023.
	Complete, in partnership with DPG, the Downtown Strategy (focused on place making and marketing of downtown)	Q2-4				Strategy is in draft form; internal review underway; presentation to Council to follow (Q1 2023).

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Support regional economic development.	Support Community Futures in their application for funding to establish a regional economic development strategy to promote economic opportunities and collaborations for the region	Q1				Preliminary discussions have occurred; no notable action.
	Facilitate the continued implementation of the 2020-2025 Economic Development Strategy	Q1-4				Updated economic analysis on 3 clusters to be complete by end of 2022; review of this strategy needs to occur in 2023 following Council strat planning session.
Support the continued implementation of the Wildfire Mitigation Strategy.	Complete works related to the reduction of wildfire hazards on public lands	Q1-Q3				RFP posted October 2022; mitigation works to occur in Fall 2022/Winter 2023.
Support the creation and implementation of a storm water management plan.	Continue implementation of the Integrated Stormwater Management Plan	Q1-Q4				ISMP Action List informed 2023 - 2032 proposed capital plan which includes the highest priority ISMP action item - Parkridge Creek Domano Blvd Culvert Replacement. Stormwater funding public engagement planned for 2023.
Support the continued implementation of the Climate Change Mitigation and Adaptation Plans.	Step Code Implementation (Step 1)	Q2-Q3				Step 1 of BC Building Step Code required for all Part 3 and 9 Buildings as of September 1, 2022.
	Review the Fleet Capital Plan to consider alternative fuel sources and green technology for light & heavy fleet (cost benefits)	Q1-4				On-going and reviewed as aging units are replaced through the capital expenditure plan. Feasibility of "greener options" is assessed in collaboration with each user group.
	Continue to support actions of the Transit Future Plan to help reduce carbon emissions through increasing ridership	Q1-4				January 2022 added an additional 4000 service hours, for new express route and increasing route frequency on other routes. Introducing technology like NextRide to improve accessibility and predictability of the transit network. These improvements will support customer satisfaction, on-time performance and help to increase ridership by continuing to improve the system to make transit a viable option for transportation needs.
Initiate the Civic Precinct Plan, including a link to land use and infrastructure planning.	Develop and begin implementation of a strategy to develop a downtown civic core district-specific plan	Q1-4				RFP awarded; Kick-Off Meeting with Steering Committee held on Sept. 29, 2022; completion of Civic Core District Plan slated for Q4 2023.

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Work with stakeholders to continue the implementation and promotion of initiatives that enhance community safety and the perception of community safety.	Implement, manage, and report on activities associated with the Strengthening Communities' Services grant	Q1-4				Final reporting for 2021 SCS grant is due November 30. Implementation and monitoring of 2022/23 SCS funded initiatives is underway.
	Implement the CCTV Registry Program Agreement between CPG and the RCMP	Q1-4				Completed. Residents and businesses continue to be encouraged to signup.
	RCMP Strategic Needs Assessment	Q3				Delivery and presentation expected in December. CoTW tentatively scheduled for December 14, 2022.
	Fire Training Centre - Initial Assessment Study	Q4				Budget enhancement request for 2023. Scope of work complete. With council approval, work to be completed in 2023.
	Bylaw Services - Standards of Service - Initiate	Q4				Police review to include many crossover functions. Postponed to 2023 following Council Strat Planning.
	Continue annual upgrades of municipal street lights: 3116 Street Light Replacement Program	Q4				Work in progress. 304 luminaires replaced to date.
	Continue to implement actions in the Transit Future Plan to support equitable, safe, and a healthy community through affordable and accessible transit fare programs	Q1-4				Work with BC Transit to ensure fare structure is affordable is continuing. Introduced Free Transit 12 and under program (continuing through 2022/23) and ongoing fare structure review. Working with Civic Initiatives and Partnerships on a pilot project for affordable transit - Community Access to Recreation and Transit program (CART). Improving lighting, accessibility (accessible sidewalks and sidewalk network) look to add additional shelters (1-2) under the BC Transit shelter program to improve transit safety.
Advocate for housing and health services to serve the diversity of need amongst residents.	Facilitate the City's role in advancing the 1st Avenue health and housing project	Q1-4				First 50 supported modular housing units complete. BC Housing announced funding for phase II to permit completion of architectural design and identification of a construction manager.
	Complete the Housing Needs Study	Q1				Complete. Report to Council on March 14, 2022.
	Negotiate an ESS Service Agreement with EMBC to support regional wildfire evacuation	Q2				EMBC has not returned City's proposal. This is as far as Public Safety Department can carry this file. Recommend elevation to political level.
	FOCC Contract Renewal and Expansion	Q3				Complete. New FOCC operational.