



MINUTES OF THE ADVISORY COMMITTEE ON ACCESSIBILITY MEETING

November 3, 2022

1:00 pm

2nd Floor Conference Room of City Hall
1100 Patricia Boulevard, Prince George, BC

PRESENT: Mr. Chris Gobbi <Chair>
Ms. Lydia Troc <via Zoom>
Ms. Roberta Chartrand <via Zoom>
Mr. Ken Biron <via Zoom>
Ms. Brandy Stiles <via Zoom>
Ms. Kalena Steiniger <via Zoom>

REGRETS: Ms. Laura Grafton
Ms. Kia Johnsen
Ms. Furqana Khan

IN ATTENDANCE: Mr. Chris Vliegthart, Supervisor of Transportation/Staff Liaison <1:28 p.m. – 1:42 p.m.>
Ms. Catharine Sikobe, Legislative Services Assistant

A. COMMENCEMENT

The meeting was called to order at 1:06 p.m. with the reading of the following Land Acknowledgement: “We respectfully acknowledge the unceded ancestral lands of the Lheidli T’enneh, on whose land we live, work, and play”.

B. ADOPTION OF AGENDA

Moved By Ms. Stiles

Seconded By Ms. Chartrand

That the agenda for the November 3, 2022 meeting of the Advisory Committee on Accessibility, BE ADOPTED.

Carried Unanimously

C. ADOPTION OF MINUTES

C.1 Minutes from the Advisory Committee on Accessibility meeting held October 6, 2022

Moved By Ms. Steiniger

Seconded By Ms. Troc

That the minutes of the meeting held October 6, 2022 for the Advisory Committee on Accessibility, BE ADOPTED.

Carried Unanimously

D. NEW BUSINESS**D.1 CN Centre Accessible Seating Information Document**

Ms. Sikobe advised that the document as drafted by Ms. Khan and edited by Mr. Mikkelsen is attached to the agenda. Following discussion, a few edits were made to the document to clarify some wording.

Moved By Ms. Stiles

Seconded By Ms. Steiniger

That the Committee APPROVES the “CN Centre Accessible Seating Information Document” attached to the November 3, 2022 meeting agenda, as amended, to be provided to Andy Beesley, Director of Civic Facilities and Events and Glen Mikkelsen, Manager of Entertainment for inclusion in the “CN Centre Rental Information Package”.

Carried Unanimously

D.2 Promotion of the Committee – Social Media Exposure

Ms. Steiniger advised that she and Mr. Gobbi had been approached by a staff member from the City’s Communications division at the Canfor Leisure Pool Grand Opening Event. The staff member was interested in providing social media coverage for the Committee. Discussion commenced regarding Committee-run social media groups and Mr. Gobbi advised that this type of social media presence may not be available to the Committee.

The Committee agreed to invite the City of Prince George Communications Division to a future meeting of the Committee to discuss ideas for social media coverage of the Committee as well as the possibility of utilizing City channels to promote Accessibility Week 2023.

D.2 Standing Item: Accessibility Week 2023

Mr. Gobbi advised that the Working Group had not met due to an error in scheduling and a new Zoom meeting of the working group will be organized via email.

E. OLD BUSINESS**E.1 Civic Facility Audits (Work Plan Item 1A) – Letter to Departments**

The committee reviewed the letter to City Department requesting an update on past civic facility audits and made minor edits to deadlines for response to the committee. Discussion commenced regarding the proposed deadlines and Mr. Vliegenthart advised that the letter will be sent as a PDF attached to an email which will advise department directors that alternate dates may be requested if needed.

Moved By Mr. Biron

Seconded By Ms. Stiles

That the Committee APPROVES the letter “Requesting Information Pertaining to Prince George Advisory Committee 2016 Facility Audit” attached to the November 3, 2022 meeting agenda, as amended, to be distributed to City Departments.

Carried Unanimously

E.2 Age-Friendly Presentation and Best Practice Handbook

Mr. Gobbi advised that a practice session for the presentation was not held due to an error in scheduling. The Committee provided no further edits to the Age-Friendly Presentation and Best Practice Handbook.

Mr. Gobbi will organize a new practice session for the Presentation.

Moved By Ms. Troc

Seconded By Ms. Chartrand

That the Committee APPROVES the “Age-Friendly Presentation and Best Practice Handbook” as attached to the November 3, 2022 meeting agenda.

Carried Unanimously

F. INFORMATIONAL ITEMS

F.1 Next Committee Meeting: December 1, 2022 at 1:00 p.m.

F.2 Design Guide for Inclusive Bus Stops Adjacent to Cycling Infrastructure

Ms. Sikobe invited the Committee to participate in a survey by Translink, in partnership with the BC Ministry of Transport and Infrastructure to develop updated design guidance for floating bus stops. The deadline to participate is November 7, 2022.

Mr. Vliegenthart provided clarification on floating bus stops and advised that floating bus stops are not currently utilized in Prince George.

Ms. Sikobe will distribute the survey link via email.

G. ADJOURNMENT

THE ADVISORY COMMITTEE ON ACCESSIBILITY MEETING ADJOURNED AT 1:42 P.M.

Mr. Chris Gobbi, Chair

**Mr. Chris Vliegenthart, Supervisor of Transportation/
Staff Liaison**

Ms. Catharine Sikobe, Legislative Services Assistant

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