

STAFF REPORT TO COUNCIL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 | www.princegeorge.ca

DATE: October 28, 2022

TO: MAYOR AND COUNCIL

NAME AND TITLE: MAUREEN CONNELLY, CORPORATE OFFICER/
MANAGER OF LEGISLATIVE SERVICES

SUBJECT: Amendment to the 2022 Council Meeting Schedule and
Draft 2023 Council Meeting Schedule

ATTACHMENTS: 1. Amended 2022 Council Meeting Calendar
2. Draft 2023 Council Meeting Calendar

RECOMMENDATION:

That Council:

1. AMENDS the 2022 Council Meeting Calendar to move the Regular Council Meeting scheduled for Monday, November 21, 2022 to Monday, November 28, 2022 and to add a Committee of the Whole meeting on Wednesday, December 14, 2022, as attached to the report dated October 28, 2022, from the Corporate Officer/Manager of Legislative Services, titled "Amendment to the 2022 Council Meeting Schedule and Draft 2023 Council Meeting Schedule"; and
2. APPROVES the 2023 Council Meeting Calendar, as attached to the report dated October 28, 2022, from the Corporate Officer/Manager of Legislative Services, titled "Amendment to the 2022 Council Meeting Schedule and Draft 2023 Council Meeting Schedule".

PURPOSE:

For Council's consideration of an amendment to the 2022 Council Meeting calendar and draft 2023 Council Meeting calendar.

BACKGROUND:

Pursuant to the 2022 Council meeting calendar, there is a regular Council meeting scheduled for Monday, November 21, 2022. Due to conflicting schedules, not all members of Council are available to attend the previously scheduled meeting and staff requests that Council consider moving the Regular Council meeting from Monday, November 21st to Monday, November 28th.

Further, Administration recommends scheduling a Committee of the Whole meeting for Wednesday, December 14, 2022 from 2:00 p.m. to 4:00 p.m. to allow Council the opportunity to discuss and receive information regarding the police services review.

In addition, the *Community Charter* requires that each year Council make available to the public a schedule of the date, time and place of its regular Council meetings. Amendments to the Council meeting calendar must also be approved by Council resolution.

City of Prince George Council Procedures Bylaw No. 8388, 2011 provides that regular Council meetings must be held on a Monday or Wednesday, and that no regular Council meetings shall be scheduled during the first fourteen (14) days of August. Subject to those requirements, Council may

resolve to add or remove meetings from the approved meeting calendar, as needed. In accordance with the *Community Charter*, the Mayor may also call special council meetings at any time for a specific purpose.

In preparing the 2023 Council Meeting Calendar, consideration was given to the annual municipal conferences and conventions for the North Central Local Government Association (NCLGA), Union of British Columbia Municipalities (UBCM), and the Federation of Canadian Municipalities (FCM).

Following Council's approval of the 2023 Council Meeting Calendar, public notice of the schedule will be advertised and posted at the public notice posting place in City Hall and on the City's website, as required by legislation.

SUMMARY AND CONCLUSION:

It is recommended that Council amend the 2022 meeting schedule to move the Monday, November 21, 2022 Council meeting to Monday, November 28, 2022, add a Committee of the Whole meeting on Wednesday, December 14, 2022, and approve the attached amended 2022 Council Meeting Calendar. It is further recommended that the attached 2023 Council Meeting Calendar be approved.

RESPECTFULLY SUBMITTED:

Maureen Connelly, Corporate Officer/
Manager of Legislative Services

APPROVED:

Walter Babicz, City Manager

Meeting Date: 2022/11/07