



ADVISORY COMMITTEE ON ACCESSIBILITY

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

<insert date>, 2022

City of Prince George
<insert recipient, title>
<insert address>
Prince George, BC

RE: Request for Information Pertaining to "Prince George Advisory Committee 2016 Facility Audit"

Dear <insert recipient>,

Thank you for providing Chris Vliegthart, Supervisor of Transportation, an update on work items related to the "Prince George Advisory Committee 2016 Facility Audit". The Committee considered the changes made at the September 1, 2022 meeting, and appreciated your time and efforts to address these issues.

As there are several work items that remain unfinished, we would like to request further information. Please advise of the anticipated completion date or timeline needed to address these issues. Also, let us know if you foresee any barriers or obstacles to complete the remaining work. This way we can work together to find solutions to make your space more accessible for everybody.

In order to best support you, we request your response before **<October 27, 2022 or November 22, 2022>**, so it can be considered at the **<November 3, 2022 or December 1, 2022>** Advisory Committee on Accessibility meeting. Responses may be forwarded through Chris Vliegthart, our staff liaison.

Sincerely,

Chris Gobbi, Chair
City of Prince George Advisory Committee on Accessibility