

**CITY OF PRINCE GEORGE**  
**BYLAW NO. 9329, 2022**

A Bylaw of the City of Prince George to prescribe the means by which statutory public notice will be provided.

**WHEREAS** the *Community Charter* and *Local Government Act* require local governments to provide advance public notice on certain matters of public interest to facilitate opportunity for public participation in local government decision-making;

**AND WHEREAS** Section 94.1 of the *Community Charter* sets out the default publication requirements to publish public notice in a newspaper once each week for two consecutive weeks for such matters;

**AND WHEREAS** Section 94.2 of the *Community Charter* authorizes that Council may, by bylaw, provide for alternative means of publishing a public notice for such matters, instead of the default publication requirements;

**AND WHEREAS** Council has considered the principles for effective public notice that include reliability, suitability, and accessibility as prescribed in the *Public Notice Regulation 52/2022*;

**NOW THEREFORE** the Council of the City of Prince George, in open meeting assembled, **ENACTS AS FOLLOWS:**

**1. DEFINITIONS**

In this Bylaw:

“City” means the municipal corporation of the City of Prince George;

“City Hall” means Prince George City Hall located at 1100 Patricia Boulevard, Prince George, British Columbia, V2L 3V9;

“City Website” means the official information resource found at an internet address provided by the City and whose uniform resource locator is known as [www.princegeorge.ca](http://www.princegeorge.ca);

“Council” consists of the mayor and the councillors elected for the City of Prince George;

“Authorized Person” means any of the following City staff positions:

- a) City Manager,
- b) Director of Civic Operations,
- c) Director of Corporate Services,
- d) Director of Finance,
- e) Director of Planning and Development,

- f) Director of Public Safety,
- g) Director of Recreation and Events, or
- h) Manager of Legislative Services.

“Facebook Page” means the City’s computer and internet based technology information resource on the Facebook social media platform;

“Newspaper” means a publication or local periodical that contains items of news and advertising that is either distributed in print format, or is published in digital format on the internet;

“Public Notice” means a notice that is required to be given or published in accordance with section 94 of the *Community Charter*;

“Public Notice Page” means the public notice webpage on the City Website that is allocated for the purpose of publishing the City’s public notices.

“Public Notice Posting Place” means the public notice board in the first floor foyer of City Hall.

## 2. PUBLICATION REQUIREMENTS FOR PUBLIC NOTICES

- a. Where the City is required to publish a public notice in accordance with section 94 of the *Community Charter*, rather than publishing the public notice in accordance with section 94.1 of the *Community Charter*, the City will instead publish the public notice by posting to the Public Notice Posting Place and by the following two (2) additional means of publication:
  - i. Posting the public notice on the Public Notice Page; and
  - ii. Posting the public notice on the Facebook Page.
- b. A public notice that is published in accordance with section 2(a):
  - i. subject to the regulations under section 94.2 of the *Community Charter*, and unless provided otherwise in the *Community Charter* or another enactment, must be published at least seven (7) days before the date of the matter for which public notice is required;
  - ii. if a period is prescribed for the purpose of section 94.2(5)(c) of the *Community Charter*, and unless provided otherwise in the *Community Charter* or another enactment, must be published in the prescribed period before the date of the matter for which public notice is required.
- c. If a matter is subject to two or more requirements for publication in accordance with section 94 of the *Community Charter*, the notices may be combined so long

as the requirements of all applicable provisions of the *Community Charter* and *Local Government Act* are met.

### 3. ADDITIONAL NOTICES

- a. Where public notice is required to be published in accordance with section 2(a), an Authorized Person may provide any additional notice respecting the matter the Authorized person considers appropriate, having considered:
  - i. whether the matter will affect the community at large;
  - ii. whether significant public input respecting the matter is anticipated;
  - iii. whether any other circumstances suggest that additional notice should be provided.
- b. An additional notice provided pursuant to section 3(a):
  - i. may be published in a newspaper that is distributed at least weekly in the area affected by the subject matter of the notice, in the case of a newspaper that is in print format, or is updated at least weekly, in the case of a newspaper that is published in digital format on the internet;
  - ii. may contain any information respecting the matter that the Authorized Person considers appropriate;
  - iii. need not contain all information about the matter that is required to be included in a public notice published in accordance with section 2(a).

4. This Bylaw comes into force and effect on November 1, 2022.

5. This Bylaw may be cited for all purposes as “City of Prince George Public Notice Bylaw No. 9329, 2022”.

READ A FIRST TIME THIS DAY OF , 2022.

READ A SECOND TIME THIS DAY OF , 2022.

READ A THIRD TIME THIS DAY OF , 2022.

All three readings passed by a  
present and eligible to vote.

decision of Members of City Council

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022,  
BY A \_\_\_\_\_ DECISION OF ALL MEMBERS OF CITY COUNCIL PRESENT AND ELIGIBLE  
TO VOTE.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER