



# NOTICE OF MOTION

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**Date:** August 6, 2022

**To:** Mayor and Council

**From:** Councillor Brian Skakun

**Subject:** Mayor Writing Letters for Grants

**Attachment:** None

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## RECOMMENDATION:

That Council DIRECTS Administration to report back on the process of the Mayor writing letters for local businesses, non-profits and elected officials. This report will include how the Mayor and City Admin decide what letters for grants and assistance come before council for a resolution and what letters are not required to come before Council.

## DISCUSSION:

As a result of an elected official getting grant letters of support from both the Mayor's office and senior admin for their personal business without the knowledge of Council as a whole and the general public, I feel that in order to make this process not only fair, it needs to be fully transparent. It also will help with ensuring the Mayor's office informs City Council about the meetings he or she has with regards to funding requests.

Respectfully submitted,

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Councillor Brian Skakun