

**DATE:** June 29, 2022

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** WALTER BABICZ, CITY MANAGER

**SUBJECT:** Procurement Quarterly Report 2022 – Quarter Two (Apr – Jun)

**ATTACHMENT(S):** N/A

**RECOMMENDATION:**

That Council RECEIVES FOR INFORMATION the Staff Report dated June 29, 2022, from the City Manager, titled “Procurement Quarterly Report 2022 – Quarter Two (Apr - Jun)”.

**PURPOSE:**

The purpose of this report is to provide City Council with information concerning the contracts issued by Procurement for the time period from April 1, 2022 to June 30, 2022. The Tender, Request for Proposal, Exemption (Sole Source), Corporate Service Arrangement (Buying Groups), Formal Request for Quote and Informal Request for Quotation contracts have been approved pursuant to the limits within the Purchasing Bylaw, applicable financial plan and the Purchasing Procedures shown below:

- A) Manager of Risk and Procurement – up to \$100,000; and
- B) City Manager – over \$250,000 and all revenue generating contracts.

**STRATEGIC PRIORITIES:**

The Purchasing Delegation of Authority Bylaw contributes to the City’s financial sustainability.

**A) APPROVALS BY THE MANAGER OF RISK AND PROCUREMENT**

**ROTATIONAL CONSULTING:**

Rotational	Product/Services	Contract Dollar Amount	Supplier
R22-026	Memorial Park Cemetery Drainage Civil Design	\$12,480.00	L&M Engineering Ltd.
R22-028	Cottonwood Island Park Pedestrian Bridge	\$21,239.50	TDB Consultants Inc.

**EXPRESSION OF INTEREST:**

EOI	Product/Services	Contract Dollar Amount	Supplier
I21-103	City of Prince George New Downtown Pool Naming Rights	Revenue Generating	Canadian Forest Products Ltd.

**EXEMPTION (SOLE SOURCE):**

<b>Exemption</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
X22-042	BC Bid User Agreement	\$0.00	Her Majesty the Queen in the Right of the Province of British Columbia
X22-032	Consulting Services - Wildfire Mitigation Fuel Treatment and Supervision	\$34,810.00	Diamond Head Consulting Ltd.
X22-038	Software Renewal - INX Software Pty. Ltd.	\$46,397.00	INX Software Pty Ltd.
X22-030	Supply & Deliver Garbage Collection Carts	\$82,866.18	Rehrig Pacific Company
X22-059	Pine Valley Recreational Complex - Golf Course Operating Agreement	Revenue Generating	GNR Property Management Ltd.

**INFORMAL REQUEST FOR QUOTATION:**

<b>IRFQ</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
IRFQ22-009	Supply and Deliver Aquatic Equipment - Downtown Pool Replacement	\$31,644.27	Aquam Aquatic Specialist Inc.
IRFQ22-011	Supply and Deliver Fertilizer	\$35,384.50	Nutrien Ag Solutions (Canada) Inc. An Evergro Division
IRFQ22-002A	New Fibre at Masich Place Stadium	\$61,433.59	Lite Access Technologies (Canada) Inc.
IRFQ22-014	Manhole Relining Services	\$62,603.00	InfraStruct Products and Services Ltd.
IRFQ22-013	Supply and Deliver Seventy (70) Lenovo Computers	\$72,413.32	CDW Canada Corp.
IRFQ22-010	Armoured Vehicle Services	\$87,394.32	GardaWorld Cash Services Canada Inc.
IRFQ22-005	Ball Diamond & Sport Field Renewal (2022)	\$90,500.00	Superior Fencing Ltd.

**REQUEST FOR PROPOSAL:**

<b>Proposal</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
P17-007*	Refuse Hauling & Supply of Containers - City Facilities	\$79,743.99	Waste Management Canada Corporation

\*Extension

## B) APPROVALS BY THE CITY MANAGER

### EXEMPTION (SOLE SOURCE):

Exemption	Product/Services	Contract Dollar Amount	Supplier
X22-022	City RCMP HealthIM Project	\$119,527.56	HealthIM Inc.
X22-041 (S15-125)	Supply & Deliver Two (2) Flygt Pumps - WWTC RBS and EVS	\$150,782.69	Northlands Water & Sewer Supplies Ltd.
X22-058 (S15-125)	Supply & Deliver Two (2) Flygt Pumps - PW115	\$175,783.88	Northlands Water & Sewer Supplies Ltd.
X22-031	Supply & Deliver Waste Water Treatment Centre WEMCO Pumps	\$277,707.80	National Process Equipment Inc.

### INVITATION TO TENDER:

Tender	Product/Services	Contract Dollar Amount	Supplier
T22-039	Supply and Deliver Piping Materials - Vista Ridge Extension Project	\$139,853.10	Northlands Water and Sewer Supplies Ltd.
T22-017	Asphaltic Concrete Sidewalks (2022)	\$171,966.00	Lafarge Canada Inc.
T22-019	Trail Rehabilitation Program (2022)	\$270,387.00	Nahanni Construction Ltd.
T21-024*	Supply of Winter Road Maintenance Materials Opt. Yr. 1	\$287,070.00	Kode Contracting Ltd.

\*Extension

### REQUEST FOR PROPOSAL:

Proposal	Product/Services	Contract Dollar Amount	Supplier
P22-035	Supply & Install Three (3) Welcome Signs	\$126,540.25	Image Sign and Lighting Ltd.
P22-021	Playground Replacement Program	\$180,239.01	Suttle Recreation Inc.
P22-043	Supply & Deliver One (1) New Dump Truck	\$199,522.90	Inland Kenworth Ltd.
P22-015	Plaza Parkade Elevator Modernization	\$266,600.00	Venture Elevator Inc.
P22-008	Asphaltic Concrete Rehabilitation and Related Works	\$4,663,992.37	Lafarge Canada Inc.

**SUMMARY AND CONCLUSION:**

Administration has provided this report for Council's information to summarize the contracts issued by Procurement from April 1, 2022 to June 30, 2022.

**RESPECTFULLY SUBMITTED:**

Walter Babicz, City Manager

**PREPARED BY:** Melissa Barnard, Administrative Coordinator

Meeting Date: 2022/07/11