

**CITY OF PRINCE GEORGE**  
**BYLAW NO. 9328, 2022**

A Bylaw of the City of Prince George to amend certain text within “City of Prince George Council Remuneration Bylaw No. 8414, 2012”.

**WHEREAS** “City of Prince George Council Remuneration Bylaw No. 8414, 2012” provides remuneration and reimbursement of expenses to the Mayor and Councillors;

**AND WHEREAS** Council deems it desirable to amend “City of Prince George Council Remuneration Bylaw No. 8414, 2012;”

**NOW THEREFORE** the Council of the City of Prince George, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. That “City of Prince George Council Remuneration Bylaw No. 8414, 2012” be amended as follows:
  - a. that Section 2.1 be deleted in its entirety and replaced with the following:

“2.1 On January 1, 2023 and January 1, 2024, Mayor annual remuneration shall be increased by one percent (1%).”
  - b. that Section 2.2 be deleted in its entirety and replaced with the following:

“2.2 On January 1, 2023 and January 1, 2024, Councillor annual remuneration shall be increased by three point five (3.5%).”
  - c. that Section 2.4(b) be deleted in its entirety and replaced with the following:

“2.4(b) the average of the wage adjustment for the second, third, and fourth quarter of the previous year and the wage adjustment for the first quarter of the current year for the public administration industry published by Human Resources and Skills Development Canada as the Average Annual Percentage Wage Adjustments by Quarter.”
  - d. that section 4.3 be deleted in its entirety and replaced with the following:

“4.3 Effective January 1, 2023, Councillors will be reimbursed for the use of a personal vehicle for the discharge of the duties of their office at a rate of \$250 per month, inclusive of kilometers driven and vehicle insurance.”
  - e. That section 4.4 be amended by adding the words:

“and vehicle insurance” immediately following the words “kilometers driven.”

f. that a new Section 4.7 be added as follows:

“4.7 The City of Prince George shall reimburse the actual costs to a maximum of \$40 per day of babysitting or childminding expenses, for children under the age of twelve, incurred by a Council member while attending a Council or Committee Meeting, Event, or Official Function that is an activity under section 4.1 (a), (b), (c), (d).”

g. that Section 5.2(b) be deleted in its entirety and replaced with the following:

“5.2(b) Optional Extended Health and Dental  
50% of the extended health and dental benefit premiums for Councillors who opt into the group benefits program will be paid by the City of Prince George.”

h. that Schedule “B” – “Travel Claim - Council Members” be deleted in its entirety and replaced with a new Schedule “B” attached to and forming part of this bylaw as Appendix “A”.

2. That the Mayor and Corporate Officer are hereby empowered to do all things necessary to give effect to this bylaw.

3. This bylaw shall come into force as of January 1, 2023.

4. This Bylaw may be cited for all purposes as the “City of Prince George Council Remuneration Bylaw No. 8414, 2012, Amendment Bylaw No. 9328, 2022”.

READ A FIRST TIME THIS DAY OF , 2022.

READ A SECOND TIME THIS DAY OF , 2022.

READ A THIRD TIME THIS DAY OF , 2022.

All three readings passed by a decision of Members of City Council present and eligible to vote.

ADOPTED THIS DAY OF , 2022,

BY A DECISION OF ALL MEMBERS OF CITY COUNCIL PRESENT AND ELIGIBLE TO VOTE

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

## Appendix "A" to Bylaw No. 9328, 2022

SCHEDULE "B" to BYLAW NO. 8414, 2012 TRAVEL CLAIM - COUNCIL MEMBERS (See Explanatory Notes)		BATCH # _____	
Name		DOCUMENT #	
Purpose of Travel		EMPEXP #	
Date (s) of Travel		SUPPLIER #	
Places of Travel		TAX EXP CODE	
		TAX RATE/AREA	
		INV DATE	
	TOTAL	(Acct Payable Only)	
		GST PAID	GST CLAIMED
1) Equivalent Air Fare From Prince George to: _____	\$		
2) Per diem (includes incidentals) : _____ days @ \$75.00 Less Meals Not Taken (explain)	\$ \$(_____)		
3) Meals _____ breakfast @ \$15.00	\$		
_____ lunch @ \$20.00	\$		
_____ dinner @ \$25.00 (note: claim either in category 2 or 3, but <u>not</u> both)	\$		
4) Hotel (attach receipts)	\$		
5) Car Rental (attach receipts)	\$		
6) Taxi/Bus Fares (attach receipts)	\$		
7) Airport Parking (attach receipts)	\$		
8) Babysitting / Childminding	\$		
9) Other - Specify (attach receipts)	\$		
10) Travel advance requested (claimant agrees to repay advance in full within 30 days) 12.1468	\$		
	TOTAL	\$	\$
	LESS ADVANCES RECEIVED		
	AMOUNT DUE (REFUND)		
Business Unit _____			
Certified Correct: _____ (Signature - Claimant)		Approved: _____ (Authorized Signatory)	
_____ (Printed Name - Claimant)		_____ (Printed Name - Authorized Signatory)	

**EXPLANATORY NOTES**

- 1) Equivalent Air Fare - If claiming equivalent air fare, claims for meals and accommodation are limited to the amounts that would have been claimed if travel had been by air.
- 2) If travel is for less than a 24 hour period, meals are to be claimed under Section 3.
- 3) You may claim under section 2 for each 24 hour period. The cost of meals not taken (for example, meals provided as part of a conference or course and covered in the registration fee) is to be based on the amounts shown in section 3.
- 4) Receipts – where a receipt is required, it must be an original clearly showing the amount paid. In the case of hotel/motel payments, a detailed invoice from the hotel/motel showing the costs incurred is required. Except for public transit, the receipt must show the date of payment.