



## MINUTES OF THE ADVISORY COMMITTEE ON COUNCIL REMUNERATION MEETING

April 21, 2022

12:00 pm

2<sup>nd</sup> Floor Conference Room of City Hall  
1100 Patricia Boulevard, Prince George, BC

**PRESENT:** Mr. Martin Taylor <Chair>  
Mr. Ethan Anderson  
Mr. Solomon Kpeh  
Ms. Kyanna Coe <via Zoom>

**IN ATTENDANCE:** Ms. Maureen Connelly, Manager of Legislative Services/  
Corporate Officer/Staff Liaison  
Ms. Rae-Ann Emery, Director of Corporate Services/Staff Liaison  
Ms. Tami Wicki, Supervisor of Pension and Benefits/Staff Liaison  
Ms. Leslie Kellett, Deputy Corporate Officer

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### A. COMMENCEMENT

The meeting was called to order at 12:00 p.m.

### B. ADOPTION OF AMENDED AGENDA

**Moved By** Mr. Anderson

**Seconded By** Ms. Coe

*That the agenda for the April 21, 2022 meeting of the Advisory Committee on Council Remuneration be amended by adding new agenda items C.3 – 2021 Census Update, C.4 – Consultant Scope of Work, and C.5 – Council Consultation, and that the agenda, BE ADOPTED AS AMENDED.*

**Carried Unanimously**

### C. NEW BUSINESS

#### C.1 Review of Final Committee Report to Council dated June 15, 2018 from the 2018 Advisory Committee on Council Remuneration

The committee discussed recommendations made to Council in 2018 from the Advisory Committee on Council Remuneration.

The committee inquired about the discrepancy regarding reimbursement for the Mayor's use of a personal vehicle for the discharge of the duties of the office. The previous committee recommended a reimbursement rate of \$1065 per month and the bylaw was adopted with a rate of \$750 per month as noted in item 4.4 in the "City of Prince George Council Remuneration Bylaw No. 8414, 2012".

M. Connelly, Manager of Legislative Services/Corporate Officer, and R. Emery, Director of Corporate Services, advised the committee that at the June 25, 2018 regular Council meeting, passed a resolution that in order to ensure parity amongst the City's peer municipality group, that effective January 1, 2019, the Mayor's monthly vehicle allowance for business use of his/her personal vehicle under Section 4.4 of

“City of Prince George Council Remuneration Bylaw No. 8414, 2012” be increased to the average of \$750 per month, inclusive of kilometers driven for the discharge of the duties of the office.

## **C.2 Set Meeting Schedule**

Discussion commenced regarding the meeting schedule of the committee.

**Moved By** Mr. Kpeh

**Seconded By** Mr. Anderson

*That the Advisory Committee on Council Remuneration SETS the committee meeting schedule for 12:00 p.m. on Thursday, May 5, 19, June 2, and 16, 2022.*

**Carried Unanimously**

## **C.3 2021 Census Update**

Discussion commenced regarding the population of all peer municipalities reported on the 2021 Census.

**Moved By** Mr. Anderson

**Seconded By** Mr. Kpeh

*That the Advisory Committee on Council Remuneration DIRECTS Administration to provide to the committee the population of all peer municipalities reported on the 2021 Census.*

**Carried Unanimously**

## **C.4 Consultant Scope of Work**

Discussion commenced regarding the Consultant's scope of work regarding council remuneration in peer municipalities.

The committee requested confirmation of the number of Councillors elected in each of the peer municipalities.

**Moved By** Mr. Anderson

**Seconded By** Ms. Coe

*That the Advisory Committee on Council Remuneration DIRECTS Administration to engage the Consultant to provide the same comparator information regarding council remuneration as provided in 2018 with the addition of the following items noted for each of the peer municipalities:*

- *Per diem procedures;*
- *Reimbursement of alcohol included in meal expenses;*
- *Coverage of childcare costs during Council meetings;*
- *Formula to determine the Mayor to Councillor pay ratio;*
- *Benefits package and the municipality's coverage of premium costs; and*
- *Benchmark used in determining mileage reimbursement for use of a personal vehicle (i.e.: Canada Revenue Agency).*

**Carried Unanimously**

**C.5 Council Consultation**

The committee discussed consulting Council for their feedback regarding the Council Remuneration Bylaw and decided that the committee's work be undertaken without meetings and discussions with individual members of Council.

**Moved By** Mr. Anderson

**Seconded By** Mr. Kpeh

*That the Advisory Committee on Council Remuneration CONFIRMS it will not engage members of Council for their feedback on the "City of Prince George Council Remuneration Bylaw No. 8414, 2012."*

**Carried Unanimously**

**D. INFORMATIONAL ITEMS**

**D.1** Next Committee Meeting: May 5, 2022 at 12:00 p.m. subject to the Consultant's information being available for the committee's review.

**E. ADJOURNMENT**

**THE ADVISORY COMMITTEE ON ACCESSIBILITY MEETING ADJOURNED AT 12:40 P.M.**

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**Mr. Martin Taylor, Chair**

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**Ms. Leslie Kellett, Deputy Corporate Officer**

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**CERTIFIED CORRECT**