

STAFF REPORT TO COUNCIL

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DATE: August 20, 2019

TO: MAYOR AND COUNCIL

NAME AND TITLE: WALTER BABICZ, GENERAL MANAGER OF ADMINISTRATIVE SERVICES

SUBJECT: 2020 Council Meeting Schedule

ATTACHMENTS: Draft 2020 Council Meeting Calendar

RECOMMENDATION

THAT Council APPROVE the 2020 Council Meeting Calendar as attached to the report dated August 20, 2019 from the General Manager of Administrative Services titled "2020 Council Meeting Schedule".

PURPOSE:

For Council approval.

POLICY / REGULATORY ANALYSIS:

The *Community Charter* requires that each year Council make available to the public a schedule of the date, time, and place of its regular Council meetings. Amendments to the Council meeting calendar must also be approved by Council resolution.

City of Prince George Council Procedures Bylaw No. 8383, 2011 provides that regular Council meetings must be held on Mondays or Wednesdays, and that no regular Council meetings shall be scheduled during the first fourteen (14) days of August. Subject to those restrictions, Council may resolve to add or remove meetings from the approved meeting calendar as needed. In accordance with the *Community Charter*, the Mayor may also call special Council meetings at any time for a specific purpose.

Following Council's approval of the 2020 Council Meeting Calendar, public notice of the schedule will be advertised and posted at the public notice posting place in City Hall and on the City's website, as required by legislation.

CONCLUSION:


It is recommended that the attached 2020 Council Meeting Calendar be approved.

RESPECTFULLY SUBMITTED:



Walter Babicz,
General Manager of Administrative Services

APPROVED:



Kathleen Soltis, City Manager
Meeting date: September 9, 2019