

DATE: April 13, 2022

TO: MAYOR AND COUNCIL

NAME AND TITLE: ADAM DAVEY, ACTING CITY MANAGER

SUBJECT: Procurement Quarterly Report 2022 – Quarter One (Jan – Mar)

ATTACHMENT(S): None

RECOMMENDATION:

That Council RECEIVES FOR INFORMATION the Staff Report dated April 13, 2022, from the Acting City Manager, titled “Procurement Quarterly Report 2022 – Quarter One (Jan - Mar)”.

PURPOSE:

The purpose of this report is to provide City Council with information concerning the contracts issued by Procurement for the time period from January 1, 2022 to March 31, 2022. The Tender, Request for Proposal, Exemption (Sole Source), Corporate Service Arrangement (Buying Groups), Formal Request for Quote and Informal Request for Quotation contracts have been approved pursuant to the limits within the Purchasing Bylaw, applicable financial plan and the Purchasing Procedures shown below:

- A) Manager of Risk and Procurement – up to \$100,000;
- B) General Manager of Administrative Services – up to \$250,000; and
- C) City Manager – over \$250,000 and all revenue generating contracts.

STRATEGIC PRIORITIES:

The Purchasing Delegation of Authority Bylaw contributes to the City’s financial sustainability.

A) APPROVALS BY THE MANAGER OF RISK AND PROCUREMENT

ROTATIONAL CONSULTING:

Exemption	Product/Services	Contract Dollar Amount	Supplier
R21-073A	Jumpstart Site Change	\$47,532.00	R. Radloff & Associates Inc.

REQUEST FOR STANDING OFFER:

RFSO	Product/Services	Contract Dollar Amount	Supplier
S022-013	Equipment For Hire Program (2022-2023)	n/a	Various (Recorded by Division)

EXEMPTION (SOLE SOURCE):

Exemption	Product/Services	Contract Dollar Amount	Supplier
X21-094*	Check Point's Support & Security Subscriptions	\$42,447.68	iON United Inc.
X22-029	Vista Ridge Water Main Connector	\$47,826.88	L&M Engineering Ltd.
X22-033	Prince George Strategic Plan (Fire)	\$50,000.00	Dave Mitchell & Associates Ltd.
X22-034	Consulting Services - Policing Resources	\$75,225.00	Curt T. Griffiths, Ltd.

*Extension

INFORMAL REQUEST FOR QUOTATION:

IRFQ	Product/Services	Contract Dollar Amount	Supplier
IRFQ21-006	Supply & Delivery of Crack Seal Material	\$37,878.00	Sealtec Industries Ltd
IRFQ22-007	Design Services - Sanitary Lift Station Ventilation	\$46,950.00	Clean Energy Consulting Inc,

INVITATION TO TENDER:

ITT	Product/Services	Contract Dollar Amount	Supplier
T19-004*	Materials Testing Services	\$36,000.00	Wood Environment & Infrastructure Solutions
T17-112*	Mosquito Control Program	\$73,720.00	Duka Environmental Services Ltd.

*Extension

REQUEST FOR PROPOSAL:

Proposal	Product/Services	Contract Dollar Amount	Supplier
P22-007	Engineering Services - Boundary Road Reservoir Development	\$51,123.00	Stantec Consulting Ltd.
P21-083	Unsightly Property Clean-up	\$60,736.05	On Side Restoration Services Ltd.
P21-086	PrinceGeorge.ca Refresh and Contact Management System Replacement	\$90,740.00	Upanup Studios Inc.

B) APPROVALS BY THE CITY MANAGER**INVITATION TO TENDER:**

Tender	Product/Services	Contract Dollar Amount	Supplier
T20-010*	Supply & Application of Dust Palliative Material	\$109,800.00	Tiger Calcium Services Inc.

T20-078*	Sanitary Sewer Relining	\$384,619.60	Special T. Cleaning (2012) Ltd.
T21-023*	Supply and Delivery of Winter Road De-icing Products	\$616,620.00	- Kleysen Group Ltd. -Tiger Calcium Services Inc.
T22-001	Rolling Mix Concrete Arena Ice Plant Condenser Replacement	\$172,510.57	Fraser Valley Refrigeration Ltd.
T22-011	Supply & Deliver Redi Mix Concrete	\$376,521.09	-Rolling Mix Concrete BC Ltd. -Terus Construction Ltd.
T21-098	Carrie Jane Park Washroom Replacement	\$597,000.00	Viking Construction Ltd.
T22-002	Four Seasons Pool Demolition	\$731,697.00	McColman & Sons Demolition Ltd.
T22-003	CN Centre Roof Replacement	\$1,185,858.00	Admiral Roofing Ltd.
T22-012	Supply Road Patching Materials	\$2,367,412.29	-Lafarge Canada Inc. -Terus Construction Ltd. (dba Prince George Ready Mix) -Terus Construction Ltd. (dba Pittman Asphalt)

*Extension

REQUEST FOR PROPOSAL:

Proposal	Product/Services	Contract Dollar Amount	Supplier
P21-075	Electronic Digital Message Sign Update - CN Centre	\$110,395.00	Rock Advertising Inc
P21-101	Traffic Engineering & Construction Services	\$122,298.00	McElhanney Ltd
P21-097	Capital Watermain Program	\$285,710.00	Onsite Engineering Ltd.
P21-099 (PQ21-070)	Design-Build - Sanitary Lagoon Re-Routing Western Acres	\$293,863.00	McElhanney Ltd
P21-089	District Energy Ramada Hotel Connection - Installation of Energy Transfer Station and HVAC Modifications	\$565,626.00	Equity Plumbing & Heating Ltd.

SUMMARY AND CONCLUSION:

Administration has provided this report for Council's information to summarize the contracts issued by Procurement from January 1, 2022 to March 31, 2022.

RESPECTFULLY SUBMITTED:

Adam Davey, Acting City Manager

PREPARED BY: Selena Nygaard, Procurement Analyst

Meeting Date: 2022/04/25