

STAFF REPORT TO COUNCIL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 | www.princegeorge.ca

DATE: October 15, 2021

TO: MAYOR AND COUNCIL

NAME AND TITLE: WALTER BABICZ, CITY MANAGER

SUBJECT: 2022 Council Meeting Schedule

ATTACHMENTS: Draft 2022 Council Meeting Calendar

RECOMMENDATION:

That Council APPROVES the 2022 Council Meeting Calendar, as attached to the report dated October 15, 2021, from the City Manager, titled "2022 Council Meeting Schedule".

PURPOSE:

For Council approval.

BACKGROUND:

The *Community Charter* requires that each year Council make available to the public a schedule of the date, time and place of its regular Council meetings. Amendments to the Council meeting calendar must also be approved by Council resolution.

City of Prince George Council Procedures Bylaw No. 8388, 2011 provides that regular Council meetings must be held on a Monday or Wednesday, and that no regular Council meetings shall be scheduled during the first fourteen (14) days of August. Subject to those requirements, Council may resolve to add or remove meetings from the approved meeting calendar, as needed. In accordance with the *Community Charter*, the Mayor may also call special council meetings at any time for a specific purpose.

In preparing the 2022 Council Meeting Calendar, consideration was given to the annual municipal conferences and conventions for the North Central Local Government Association (NCLGA), Union of British Columbia Municipalities (UBCM), and the Federation of Canadian Municipalities (FCM).

Following Council's approval of the 2022 Council Meeting Calendar, public notice of the schedule will be advertised and posted at the public notice posting place in City Hall and on the City's website, as required by legislation.

SUMMARY AND CONCLUSION:

It is recommended that the attached 2022 Council Meeting Calendar be approved.

RESPECTFULLY SUBMITTED:

Walter Babicz, City Manager

PREPARED BY: Leslie Kellett, Legislative Coordinator

Meeting Date: 2021/11/08