

DATE: October 7, 2021

TO: MAYOR AND COUNCIL

NAME AND TITLE: WALTER BABICZ, CITY MANAGER

SUBJECT: Procurement Quarterly Report 2021 – Quarter 3 (July - September)

ATTACHMENT(S): None

RECOMMENDATION(S):

That Council RECEIVES FOR INFORMATION the report dated October 7, 2021 from the City Manager, titled “Procurement Quarterly Report 2021 – Quarter 3 (July - September).”

The purpose of this report is to provide City Council with information concerning the contracts issued by Procurement for the time period from July 1, 2021 to September 30, 2021. The contracts have been approved pursuant to the limits set within Purchasing Bylaw 8841, applicable financial plan, and the Purchasing Procedures shown below:

- A) Manager of Risk and Procurement – up to \$100,000;
- B) City Manager – over \$250,000 and all revenue generating contracts.

STRATEGIC PRIORITIES:

The Purchasing Delegation of Authority Bylaw contributes to the City’s financial sustainability.

A) APPROVALS BY THE MANAGER OF RISK AND PROCUREMENT

ROTATIONAL:

Rotational	Product/Services	Contract Dollar Amount	Supplier
R21-042	Consulting Services - WWTC Structural Assessments	\$7,900.00	McElhanney Ltd.
R21-073	Consulting Services - Jumpstart Outdoor Court Civil Design	\$34,026.00	R. Radloff Associates Inc.

EXEMPTION (SOLE SOURCE):

Exemption	Product/Services	Contract Dollar Amount	Supplier
X21-060	Supply & Deliver Fine White Playsand	\$85,188.27	Mill Creek Sand & Gravel (1980) Ltd.
X21-061	Project Management Services - Kool Cats Kid Care Malaspina Childcare Project	\$70,000.00	Colliers Project Leaders (Colliers International Inc.)

X21-062	Construction of Sand Volleyball Courts	\$69,154.23	Marmot Builders Ltd.
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INFORMAL REQUEST FOR QUOTATION:

IRFQ	Product/Services	Contract Dollar Amount	Supplier
IRFQ19-007*	Corporate Recycling Services - Civic Facilities (Opt Yr 2)	\$17,905.56	Blue Jewel Curbside Recycling
IRFQ21-011	Consulting Services - City Hall Transformer Replacement	\$100,000.00	NRS Engineering Ltd.

*Extension

REQUEST FOR PRE-QUALIFICATIONS:

RFPQ	Product/Services	Contract Dollar Amount	Supplier
PQ21-048	Engineering Services: Sanitary Lagoon Treatment Assessment	Pre-Qualified	AECOM Canada Ltd. McElhanney Ltd. Tetra Tech Canada Inc.

REQUEST FOR PROPOSAL:

Proposal	Product/Services	Contract Dollar Amount	Supplier
P17-010*	Intrusion, Fire & Critical Alarm Monitoring and Security Services (Opt Yr 2)	\$44,332.77	Paladin Security Group Ltd.
P21-012	Skating Programs and Services	Revenue Generating	Arandem Studio Corporation (dba North Edge Ice Sports)
P21-076	Winter Equipment for Hire Program (Grader/Dozer Retainer)	\$396,000.00	White Spruce Enterprises Lobol Enterprises Twin Rivers Developments Ltd. Capco Construction Ltd. IDL Projects Inc.

*Extension

B) APPROVALS BY THE CITY MANAGER

EXEMPTION:

Exemption	Product/Services	Contract Dollar Amount	Supplier
X21-035	Supply & Deliver Rosenbauer Fire Pumper Truck	\$935,170.37	Rocky Mountain Phoenix
X21-057	New Child Care Facility at 6776 Dagg Road	\$2,381,492.00	Prince George Native Friendship Centre Society

INVITATION TO TENDER:

Tender	Product/Services	Contract Dollar Amount	Supplier
T18-096*	Snow Removal Services Open Lots & Parkades (Opt Yr 2)	\$172,440.00	Global Road Maintenance Inc.
T21-049	Watermain Extensions: Patricia Boulevard and Ontario Street	\$943,518.78	Progrus Constructors Inc.

*Extension

REQUEST FOR PROPOSAL:

Proposal	Product/Services	Contract Dollar Amount	Supplier
P21-034	Organizational Capital Project Management Review Framework 2021	\$149,360.00	Colliers Project Leaders (Colliers International Inc.)
P21-053	Supply & Deliver One (1) New Cube Van	\$141,864.35	NLFD Auto Ltd. (dba Prince George Ford)
P21-054	Supply & Deliver Three (3) New Service Trucks	\$267,081.14	NLFD Auto Ltd. (dba Prince George Ford)
P21-055	Supply & Deliver Two (2) New Refuse Trucks	\$885,982.24	Rollins Machinery Limited
P21-058	Supply & Deliver One (1) New Sidewalk Sweeper	\$142,887.80	Westvac Industrial Ltd.

SUMMARY AND CONCLUSION:

Administration has provided this report for Council's information to summarize the contracts issued by Procurement from July 1, 2021 to September 30, 2021.

RESPECTFULLY SUBMITTED:

Walter Babicz, City Manager

PREPARED BY: Selena Nygaard, Procurement Assistant

Meeting Date: 2021/10/18