

DATE: September 10, 2021

TO: MAYOR AND COUNCIL

NAME AND TITLE: Standing Committee on Finance and Audit

SUBJECT: Cemetery Fees and Charges

ATTACHMENT(S): Staff Reports to Standing Committee on Finance and Audit from Acting Director, Civic Operations, dated August 30, 2021, titled "Proposed Amendments to Cemetery Bylaw and Corresponding Fees & Charges"

RECOMMENDATIONS:

1. That Council GRANT FIRST THREE READINGS TO "City of Prince George Cemetery Bylaw No. 8046, 2008, Amendment Bylaw No. 9220, 2021."
2. That Council GRANT FIRST THREE READINGS TO "City of Prince George Comprehensive Fees and Charges Bylaw No. 7557, 2004, Amendment Bylaw No. 9221, 2021."

PURPOSE:

The purpose of this report is to seek Council's approval to amend Cemetery fees and charges for 2022 to 2023 as endorsed by the Standing Committee on Finance and Audit from a report presented by Administration to the Committee on August 30th, 2021.

STRATEGIC PRIORITIES:

Fees and charges rate structures support Council's priorities of Sustainable Fiscal Management, Sustainable Infrastructure and Organizational Excellence.

FINANCIAL CONSIDERATIONS:

Schedule A

The services in Schedule A are full cost recovery services and fees are structured to achieve that goal.

Schedule A-3 – Cemetery

New interment options accommodate the growing trend for that end of life choice. The proposed fees reflect the actual cost of current practices and work toward the goal of full cost recovery in the operation of the Cemetery/Mausoleum. These changes also provide consistency with all other interment options as well as provide some more clarity for Upright Monument Gravespace for Cremated Remains. Lastly, some housekeeping updates to language bring current definitions in line with legislation. Proposed changes would be effective January 1st, 2021.

SUMMARY AND CONCLUSION:

The Standing Committee on Finance and Audit has endorsed the recommendations in Administration's attached report and requests that Council approve the amendment to the fees and charges for 2022 through 2023.

RESPECTFULLY SUBMITTED:

Councillor Garth Frizzell, Chair
Standing Committee on Finance and Audit

MEETING DATE: October 4, 2021