



STAFF REPORT TO COUNCIL PUBLIC WORKS

1100 Patricia Boulevard, Prince George, B.C., V2L 3V9

Proposed amendments to the Cemetery Bylaw No. 8046, 2008:

Section:

2. DEFINITIONS

2.1 In this Bylaw:

Change from:

***“Authorized Person”** means the person appointed by Council as head of the Public Works Department, or a person designated in writing by the head of the Public Works Department to carry out any act or function under this bylaw.*

To:

***“Authorized Person”** means the person appointed by Council as head of the **Civic Operations** Department, or a person designated in writing by the head of the **Civic Operations** Department to carry out any act or function under this bylaw;*

This amendment reflects current organizational structure and reporting.

Change from:

***“Columbaria/Private Estate”** means a structure, building or an area in a structure or building that contains, as an integral part of the structure or building or a freestanding sections, niches for the inurnment of cremated human remains;*

To:

***“Columbaria/Private Estate”** means a structure, building or an area in a structure or building that contains, as an integral part of the structure or building or a freestanding sections, niches for the **interment** of cremated human remains;*

This housekeeping amendment replaces the word “inurnment” with “interment” in an effort to standardize language consistent with the Cremation, Interment and Funeral Services Act.

Add:

***“Ossuary”** means a vessel that holds many cremated remains*

This amendment reflects the addition of an ossuary to our cemetery products and services and is consistent with the definition used in the *Cremation, Interment and Funeral Service Act* (SBC 2004)

7. RESERVED AREAS

7.1 In this Bylaw:

Change from:

*The City may, by agreement with a society, church or other organization reserve a section of the Cemetery to be used exclusively for the interment **and/or inurnment** of deceased members of the society, church or other organization. Upon such an agreement being made no person shall be issued an Interment Rights Certificate or an Interment Permit in an area that has been reserved, unless the application to the City to purchase an Interment Rights Certificate or an Interment Permit is accompanied by a documentation from an authorized representative of the society, church or other organization confirming that the person is entitled to interment in the reserved section. All certificates, permits issued and services rendered by the City, under these conditions, shall be subject to payment of all applicable fees and charges. The City has set aside reserved areas as outlined on the map attached to this bylaw as Schedule "E".*

To:

The City may, by agreement with a society, church or other organization reserve a section of the Cemetery to be used exclusively for the interment of deceased members of the society, church or other organization. Upon such an agreement being made no person shall be issued an Interment Rights Certificate or an Interment Permit in an area that has been reserved, unless the application to the City to purchase an Interment Rights Certificate or an Interment Permit is accompanied by a documentation from an authorized representative of the society, church or other organization confirming that the person is entitled to interment in the reserved section. All certificates, permits issued and services rendered by the City, under these conditions, shall be subject to payment of all applicable fees and charges. The City has set aside reserved areas as outlined on the map attached to this bylaw as Schedule "E".

This housekeeping amendment replaces the word "inurnment" with "interment" in an effort to standardize language consistent with the Cremation, Interment and Funeral Services Act.

12. INTERMENT

Add:

12.6 Each flat cremation space will hold a maximum of one cremated remains.

12.7 Each upright cremation space will hold a maximum of two cremated remains.

*re-number the rest of section 12 accordingly

This amendment clarifies the maximum number of cremated remains allowed per cremation only Grave Space.

14. GRAVE SPACES AND GRAVE COVERS

14.1 In this Bylaw:

Change from:

- (d) *Cremated Remains – not less than 0.76 metres (2-1/2 feet) in width x 0.61 metres (2 feet) in length.*

To:

- (d) *Cremated Remains **in a flat burial plot** – not less than 0.76 metres (2-1/2 feet) in width x 0.61 metres (2 feet) in length.*

Add

- (e) ***Cremated Remains in an upright burial plot – not less than 1.52 meters (5 feet) in width and 0.76 meter (2-1/2 feet) in length.***

This amendment provides clarity on plot dimensions for cremation only Grave Space.

15. MEMORIALS

15.14 In this Bylaw:

Change From:

One upright memorial may be installed on each Adult Grave Space in the Cemetery provided the upright memorial conforms to the requirements of this Bylaw.

To:

*One upright memorial may be installed on each Adult Grave Space **or Upright Cremation Space** in the Cemetery provided the upright memorial conforms to the requirements of this Bylaw.*

15.15 In this Bylaw:

Change from:

- (b) *Shall not exceed 61 cm (length) x 20 cm (thickness) x 91cm (height) (32"x 8"x 36") for a single Adult Grave Space and 121.9 cm (length) x 20 cm (thickness) x 91.5 cm (height) (48"x 8"x 36") for two (2) side by side Adult Grave Spaces;*

To:

- (b) *Shall not exceed 61 cm (length) x 20 cm (thickness) x 91cm (height) (32"x 8"x 36") for a single Adult Grave Space **or Upright Cremation Space** and 121.9 cm (length) x 20 cm (thickness) x 91.5 cm (height) (48"x 8"x 36") for two (2) side by side Adult Grave Spaces;*

Change from:

- (c) Shall be on a Granite Base which shall not exceed 91cm (length) x 20cm (height) x 30cm (width) (36"x 8"x 12") for an upright memorial on a Single Adult Grave Space. Two side by side Adult Grave Spaces shall not exceed 153cm (length) x 20cm (height) x 30cm (width) (60" x 8" x 12");

To:

- (c) Shall be on a Granite Base which shall not exceed 91cm (length) x 20cm (height) x 30cm (width) (36"x 8"x 12") for an upright memorial on a Single Adult Grave Space **or Upright Cremation Space**. Two side by side Adult Grave Spaces shall not exceed 153cm (length) x 20cm (height) x 30cm (width) (60" x 8" x 12");

15.16 In this Bylaw:

Change from:

- (b) Shall not exceed 91cm (length) x 15cm (thickness) x 61cm (width) (36" x 6" x 24") for a single Pillow Adult Grave Space and 152cm (length) x 15cm (thickness) x 91.5cm (width) (60" x 6" x 36") for two (2) side by side Pillow Adult Grave Spaces;

To:

- (b) Shall not exceed 91cm (length) x 15cm (thickness) x 61cm (width) (36" x 6" x 24") for a single Pillow Adult Grave Space **or Upright Cremation Space** and 152cm (length) x 15cm (thickness) x 91.5cm (width) (60" x 6" x 36") for two (2) side by side Pillow Adult Grave Spaces;

Change from:

- (c) Shall be on a Granite Base which shall not exceed 91cm (length) x 15cm (height) x 61 cm (width) (36" x 6" x 24") for a single Pillow Adult Grave Space. Two side by side Pillow Adult Grave Spaces shall not exceed 153cm (length) x 15cm (height) x 91cm (width) (60" x 6" x 36");

To:

- (c) Shall be on a Granite Base which shall not exceed 91cm (length) x 15cm (height) x 61 cm (width) (36" x 6" x 24") for a single Pillow Adult Grave Space **or Upright Cremation Space**. Two side by side Pillow Adult Grave Spaces shall not exceed 153cm (length) x 15cm (height) x 91cm (width) (60" x 6" x 36");

These amendments provide clarity on memorial dimensions for cremation only Grave Spaces.

Add:

15.20 Communal Memorial Stone

- (a) *Shall have an inscription that will denote given names, year of birth and death.*
- (b) *To be supplied and installed by the City to ensure uniform quality and consistency.*

15.21 Private Estates

- (a) *Shall be supplied by the Interment Permit holder;*
- (b) *No Private Estate shall be placed or installed in the Cemetery unless the memorial conforms to the requirements set out in this Bylaw. Only the Caretaker shall place private estates, any memorial that is illegally placed shall be removed;*
- (c) *Each Private Estate shall be on a concrete foundation which shall not exceed 152 cm x 76 cm (60"x30") and be supplied by the City;*
- (d) *Shall be installed to a maximum elevation of 122 cm (48") not including cement foundation and granite base;*
- (e) *Shall be 152 cm (60") in length, 61 cm (24") in depth with a 15-20 cm base (6-8")*

These amendments provide further clarity for new interment option memorials.

16 CRYPTS AND NICHES

16.1 In this Bylaw:

Change from:

Each interment in the Cemetery above ground shall be in a Crypt or Niche in the Mausoleum **in the Mausoleum** or Columbaria/Private Estate in the Cemetery.

To:

Each interment in the Cemetery above ground shall be in a Crypt or Niche in the Mausoleum or Columbaria/Private Estate in the Cemetery.

This amendment is housekeeping.